

MUHAMMED JUNAID

C STORE INCHARGE



CONTACT DETAILS



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Yas Island, Abu Dhabi

KEY SKILLS

- Attention to detail
- HHT Knowledge
- Inventory management
- Data entry
- Organizational skills
- Basic math proficiency
- Physical stamina
- Time management
- Communication skills
- Problem-solving
- Teamwork

COMPUTER SKILLS

- 🖨 MS Excel
- 🖨 SAP
- 🖨 Auto Cad

PERSONAL INFO

Nationality : Indian
DOB : 04/04/2000
Gender : Male
Marital Status : Single
Language Skill : English, Malayalam,
Hindi

UAE DRIVING LICENSE

Valid UAE Driving License (Manual)

CAREER OBJECTIVE

Dedicated and detail-oriented professional with over 3 years of experience in the retail industry, including roles as a C-Store Supervisor and Sales Executive. Proven expertise in managing inventory, handling stock levels, and ensuring smooth store operations. Adept at supervising teams, driving sales, and maintaining customer satisfaction through exceptional service. Strong organizational skills, attention to detail, and proficiency in inventory management systems.

WORK EXPERIENCE

Feb 2022 – Present

C STORE INCHARGE

ADNOC DISTRIBUTION, ABU DHABI

Duties & responsibilities

- Ensure high levels of customer satisfaction through effective complaint resolution, prompt service, and maintaining a clean and welcoming store environment.
- Ensure compliance with ADNOC Distribution's health, safety, and security policies and procedures.
- Consistently achieved daily, weekly, and monthly sales targets.
- Managed daily store operations, including supervising staff, managing inventory, and maintaining high levels of customer satisfaction.
- Implemented effective sales strategies to drive growth and increase profitability.
- Conducted regular inventory audits to minimize shrinkage and optimize stock levels.
- Trained and developed staff to improve performance and achieve business objectives.
- Handled and resolved customer queries and complaints effectively.

Oct 2021 – Jan 2022

SALES EXECUTIVE

NIHAD GENERAL TRADERS LLC, DUBAI, UAE

Duties & responsibilities

- Conducted market research to identify selling opportunities and evaluate customer needs.
- Actively sought out new sales opportunities through cold calling, networking, and social media.
- Set up meetings with potential clients and listened to their wishes and concerns.
- Prepared and delivered appropriate presentations on products and services.
- Created frequent reviews and reports with sales and financial data.
- Ensured the availability of stock for sales and demonstrations.
- Participated on behalf of the company in exhibitions or conferences.
- Negotiated and closed deals, handling complaints and objections.

EDUCATIONAL QUALIFICATIONS

- ❖ **DRAUGHTSMAN CIVIL**
USHA TECHNICAL ITI COLLEGE KOZHIKODE, KERALA, INDIA
| Aug 2021
- ❖ **HIGHER SECONDARY**
IBVE TRAINING CENTER, BENGALURU, KARNATAKA, INDIA
| Jun 2018
- ❖ **SSLC**
BOARD OF PUBLIC EXAMINATION, KERALA
THIRVANGOOR HIGHER SECONDARY SCHOOL KOZHIKODE,
KERALA, INDIA | Apr 2016