

CURRICULUM-VITAE

MUHAMED SHAFEEQ

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CAREER OBJECTIVE

Challenging Position in an Organization that offers Growth based on Dedication and Proven ability. The ideal Position would offer long-term Commitment – Conductive to Professional Developments and Achievements.

QUALIFICATIONS

SSLC, Kerala Examination Board, Kerala (2011)

Secondary Education: HSE – Kerala School (2013)

LANGUAGE KNOWN

Proficient and fluent in English, Malayalam, Tamil and Hindi

WORK EXPERIENCE

- ❖ **9 Years Working Experience as a Staff in Amandas Bakery, Ajman, U.A.E**
- ❖ **2 Years Working Experience as a Sales Man in Al Madina Supermarket, Dubai ,U.A.E**
- ❖ **1 Years Working Experience as a Nesto Supermarket, Dubai ,U.A.E**
- ❖ **Certification in HACCP**

PROFESIONAL EXPERIENCE

Working as: Staff at Nesto Group of Companies.

Major Responsibilities are:

- ❖ **Maintaining Contact with Clients to Ensure Customer Orders.**
- ❖ **Inventory & Warehouse Management Stock Transfer posting, Physical inventory Procedures.**
- ❖ **Conducting Monthly Physical Stock checking.**
- ❖ **Consolidating the Customer Orders and Giving the Accurate Quantity of Order to the Production Dpt.**
- ❖ **Arranging and Dispatch of goods According to the Purchase Order Given.**

SOFTWARE AND COMPUTING

- ❖ **Advanced Microsoft Office Excel, Word, Power Point**

PERSONAL DETAILS:

Fathers Name	:	Mohamed
Nationality	:	India
Date of Birth	:	04-02-1993
Gender	:	Male
Marital Status	:	Married
Religion	:	Islam

PASSPORT DETAILS

Passport No.	:	Y8301108
Date of Issue	:	30-08-2023
Date of Expiry	:	29-08-2033
Place of Issue	:	Kozhikode-India

SKILLS

- ❖ ABILITY TO WORK ALONG WITH ATEAM
- ❖ BETTER RESPONSIBILITY SKILLS
- ❖ MOREOVER FRIENDLY BEHAVIOUR
- ❖ ABILITY OF CROWD CONTROLLING

DECLARATION

I hereby certify that the above information are true and correct according to the best of my knowledge & my experience. If selected I assure that I would perform to the best of my abilities, early awaiting a positive response.

MUHAMED SHAFEEQ