

MOHAMMED MUSTHAFA

Address · +97158-2026629
muzthafabismi@gmail.com

Top-performing Warehouse Associate with a strong background in warehouse operations seeking to take next career step as a Warehouse Supervisor with a respected organization. Accomplished in optimizing workflows, streamlining inventory management functions, and enhancing safety in the workplace.

EXPERIENCE

2020 – 2023

WAREHOUSE OPERATION ASSISTANT, LULU GROUP OF INT- QATAR

- Store materials, pick, pack and scan orders.
- The goal is to increase efficiency, profitability and customer satisfaction.
- Prepare and complete orders for delivery or pickup according to schedule (load, pack, wrap, label, ship)
- Perform inventory controls and keep quality standards high for audits
- Communicate and cooperate with supervisors and coworkers
- Operate and maintain preventively warehouse vehicles and equipment
- Follow quality service standards and comply with procedures, rules and regulations

2017 – 2020

CUSTOMER SERVICE ASSOCIATE, SUTHERLAND GLOBAL SERVICE

- Maintained customer satisfaction with forward-thinking strategies focused on addressing customer needs and resolving concerns.
- Responded to customer calls and emails to answer questions about products and services.
- Informed customers about special promotions and provided detailed information for various products.
- Offered advice and assistance to customers, paying attention to special needs or wants.

EDUCATION

2017

BCA, AJK COLLAGE OF ARTS AND SCIENCE

2014

HIGHER SECONDARY, STATE BOARD

SKILLS

- SAP HANA
- Administration
- Leadership
- Warehouse Management
- Problem solving
- Business development