



MUSTHAQUE VADAKKE KOLAYATH



To secure a challenging position where I can effectively contribute to the growth and success of the organization and simultaneously contribute to my skills and acquiring knowledge on the road to success.



CONTACT

+971501968425
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Dubai, UAE

KEY SKILLS

Team Work

Methodical approach to work

Confidence

Problem Solving

Organization Skills

Hardworking

Interpersonal Ability

Detail Oriented

Attention to detail

Time Management

LANGUAGES

English 100%
Hindi 100%
Malayalam 100%
Arabic 40%

ACADEMIC CREDENTIALS

DEGREE OF BACHELOR OF COMMERCE (B-com/Firstclass)

- University of madras, India

DIPLOMA IN HOSPITALITY AND CUSTOMER SERVICE

- FRANKFINN INSTITUTE OF AVIATION, Kerala, India

HIGHER SECONDARY

- Board of higher secondary examination, Kerala, India

SSLC

- Board of public examination, Kerala, India

EMPLOYMENT CHRONICLE



I. SALESMAN | MAY 2021-2024

(ROSE FLOWER GENERAL TRADING-LLC.)

- Listening to customer requirements and presenting appropriately to make a sale.
- Maintaining and developing relationship with existing customers in person and via telephone calls and emails
- Negotiating on price costs, delivery and specifications with buyers and managers.
- Challenging any objections with a view to getting the customer to Buy .
- Checking quantities of goods on display And stock.
- Attending team meeting and sharing best practice with colleagues. Responding to incoming email and phone enquires.

AREA OF INTEREST

- SALES
- CUSTOMER SERVICE
- TALKING
- MORE PERSISTENCE
- DRIVING
- RELATIONSHIP
- FOOTBALL
- SOCIAL MIDIA
MARKETING
- MS OFFICE

||. **FRONT OFFICE EXCICUTIVE -2018-2019**

(HOTEL MALABAR IN-CALICUT,KERALA,INDIA)

- Communicate with CUSTOMER and staff pleasant and professional-manner.
- Maintain updated records surcharge files,guest-profiles,
- Arranging staff scheduling.
- Communicate with GM when any clarifications are required with regards to Prescriptions. Providing clarifications for the raiding queries from the customer's side.
- Providing instructions to the FRONT OFFICE DEPARTMENT

PERSONAL DOSSIER

Gender	:Male
DateofBirth	:06-06-1997
MaritalStatus	:Married
Nationality	:India

PASSPORT DETAILS

Passport No	:R1359845
DateofExpiry	:19-09-2027
VisaStatus	:WorkVisa
Drivinglicense	: UAE valid license

DECLARATION

I here by declare that the above-mentioned information is true and bearthe responsibility for the correctness of the above-mentioned particulars.

Warmly

MUSTHAQUE



