

## **PARTHA PRATIM MAZUMDER**

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Kolkata – 700 065 (W.B) India  
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**COMPUTER PROFESSIONAL**  
*In IT& Automotive Sector Service Industry*

### **PROFILE**

- ✓ Accomplished **Computer Operation**, with rich cross-functional experience in the automotive sector of computer Sales support coordinator and EDP Management.
- ✓ **Over Fourteen years** of hands-on exposure to computer related job like Banking Project / All type of Data Entry / BPO related jobs like conversion Jobs/ Back office Executive/ System Executive (EDP) / Sr. Sales Coordinator (DMS / GDMs System) in automotive sector etc.
- ✓ To obtain a challenging position in an Automotive Industry advanced organization dedicated to provide superior.
- ✓ Highly motivated, positive and goal-oriented, with demonstrated professionalism, attention details as well as the ability to lead effective teams through practical experience in driving and improving teams' performance through exceptional mentoring and coaching abilities.

### **PROFESSIONAL EXPERIENCE:**

#### **DPS INDIA (P) LTD. KOLKATA**

**February 2004 to May 2004**

A Company with first starting all type of BPO related Data Entry Jobs in Kolkata.

#### **DATA ENTRY OPERATOR**

To handle all type of conversion jobs like (JPEG to DOC. / PDF to DOC./ QC part of BPO Projects)

#### **NEO SOFTWARE SOLUTION**

**August 2004 to May 2005**

A organization to handle software development, computer sales & service, various banking projects like as Allahabad Bank, Central Bank, etc.

#### **COMPUTER OPERATOR (SYSTEM)**

All type of project with Allahabad Bank & Central Bank during manual banking to computer banking.

**SHREE AUTOMOTIVE PVT. LTD.**

**June 2005 to Jan 2011**

A company that Authorised dealer Mahindra & Mahindra Ltd. & Ashok Ley Land.

**SYSTEM SUPPORT EXECUTIVE & SR. BRANCH COORDINATOR DMS SYSTEM**

Back office:- To handle all DMS System & back office jobs and system support .

**MUKESH HYUNDAI**

**Feb 2011 to Feb 2017**

(Prop. Frostees Export (I) Pvt Ltd.)

A company that Authorized dealer Hyundai Motor India Ltd.

**EDP INCHARGE IN GDMS SYSTEM (SALES)**

**BENGAL HYUNDAI**

**March 2017 to Present**

(Prop. J. J. AUTOMOTIVE PVT.LTD.)

A company that Authorized dealer Hyundai Motor India Ltd.

**EDP MANAGER IN NDMS SYSTEM (SALES)**

Back office:- To handle all branch Bengal Group NDMs System & MIS related works.

**EDUCATION & PROFESSIONAL DEVOLOPMENT**

**ACADEMIC QUALIFICATION**

Graduate in (Arts) from Cachar University under Guwahati (Assam)

Higher Secondary in arts from A.H.S.E.C (Guwahati). (Assam)

Madhyamic from Board of secondary Education Guwahati. (Assam)

**DIPLOMA IN HARDWARE AND NETWORK ENGINEERING (IIHE)**

Institution of group of **Engineers for IT industry**

**CERTIFICATE IN COMPUTER WEB APPLICATION (NIIT)**

Institution of Software salutation for IT Industry

**LANGUAGES KNOWN**

Hindi, Bengali, English

It is certify that all of the information furnished above is correct to the best of my knowledge and belief

**D.O.B:** 28<sup>th</sup> November 1978

Reference: Available on request

Date:- 25.06.2023

Place:- KOLKATA

(Signature )

