



M.AHMAD

Security Guard
Operational Assistant

About Me

Dedicated and motivated professional with 2 years of experience in M&P Courier Service as an Security Guard Skilled in protects people and committed to delivering high-quality results.



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Al Muraqbaat Area

LANGUAGE

- English
- Urdu(Native)

EXPERTISE

- Operation Management
- Customer Service
- Logistics Coordination
- Package Tracking
- Problem Solving
- Communication
- Attention to Detail
- Protect People

EXPERIENCE

Operation Assistant
M&P Courier Service
2021-2023

- Managed day-to-day operations, ensuring efficient processing and timely delivery of packages.
- Collaborated with cross-functional teams to optimize delivery routes and enhance customer satisfaction.
- Assisted in coordinating logistics, tracking shipments, and resolving any issues that arose.
- Maintained accurate records and documentation for all deliveries and transactions.

Sale Person

- 1 Year of experience in Tele-Marketing as a Sale Person
- 1 Year of experience in sales-Marketing as a Sale person
- 2 Year of experience in security guard (premier Security Service)

EDUCATION

Matric

Govt High School, Awan Town, Lahore
2017-2019

Inter in Computer Science(ICS)

Govt Commerce College, Sabzazar, Lahore
2019-2021

SKILLS SUMMARY

Protects people

80%

Project Management

80%