

MOHAMED SAFWAT

ACCOUNTANT

EDUCATION

Bachelor of Commerce,
Accounting Department
2009-2012
MANSOURA UNIVERSTY

EXPERIENCE

DELTA SWEET FOR CANDY& CHOCOLATE
Branch Manager
EGYPT - MANSOURA
JAN 2022 - DEC 2023

- Organizing all store operations and dividing tasks and responsibilities to employees.
- Supervising and directing employees to achieve the best performance.
- Preparing budgets and reducing expenses.
- Monitor and control inventory and purchases and ensure the best use of budget.
- Dealing with customer complaints and providing appropriate solutions to maintain the store's reputation.

HAGAG CO. For Import & Trade Car parts
Accountant
Egypt , Mansoura
Nov 2019 - Dec 2021

- Create monthly financial reports, schedules, and accompanying documents by gathering.
- Reviewing, documenting, and summarizing accounts and transactions.
- In charge of keeping the general ledger current.
- Upkeep of subsidiary ledgers for fixed assets and other items.
- Oversee the accounts payable function, ensuring that vendor invoices are promptly posted to the correct.

Elvan com, for Turkish Sweet
Accountant
Egypt, Mansoura
Sep 2017 - Oct 2019

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About Me

I am a graduate of a well-known and prestigious Accounting School. I am a fast learner and Experience in sales, accountant. I enjoy working on my own initiative or in a team.



0565676582



MSAFY2410@gmail.com



Dubai



Egyption

LANGUAGE

- Arabic(Mother language)
- English (good)

EXPERTISE

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership

SKILLS SUMMARY

Critical Thinking 78 %

Specialized Experience 81 %

Atef Fouda For Auditing
Trainee
Egypt, Mansoura
Sep 2015 - July 2017

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Vodafone Egypt
Customer Service
Egypt, Mansoura
Oct 2013 - Aug 2015

- Listen and speak tactfully
- Responding to customer inquiries
- Quick thinking and good behavior
- Ensure that the customer is fully familiar with the product
- Conduct and collect customer satisfaction surveys

Sohba , Tourism Co,
Sales Executive
Egypt, Mansoura
Apr 2012 - July 2013

- Preparing information for tourists
- Producing advertising materials and marketing presentations
- Conducting research on the tourism and travel market
- Follow up on traveler and customer reservations in hotels