

# MAHESH NAIK

## Cashier/ Sales Executive

Welcoming customers and directing them to the right products. Providing information about products, services, pricing, and aftersales services. Responding to customer inquiries, complaints, and troubleshooting common issues. Taking customer orders and payments, and managing returns. Monitoring customer feedback and suggesting improvements. Staying up-to-date with new products and services. Cross-selling products and informing customers about discounts and special offers.

### WORK EXPERIENCE

**LIFESTYLE INTERNATIONAL PVT.LTD (MAX FASHION)**

Sales Executive | INFANT | Kids Wear FEB.2024 - PRESENT

- Greeting customers, answering questions, and helping them find products.
- Handling complaints and inquiries, and following up with customers to ensure satisfaction.
- Escalating queries and concerns to the appropriate department.
- Resolve customer complaints and issues in a timely and professional manner.

**HOTEL AARADHYA ADORER**

Guest Service Associate OCT. 2022 - DEC.2023

- Checking in guests, allocating rooms and handing over keys.
- Dealing with special requests, such as room service, taxi bookings or wake-up calls. Ect.
- Ensuring customer satisfaction by promptly addressing their concerns through various communication channels like phone, email, and chat, all while maintaining a high level of product knowledge and adhering to company policies

### AWARDS

**STAR OF THE MONTH**

**APR 2024 - OCT 2024**

A "Star of the Month" award is a recognition given to an individual who has demonstrated exceptional performance, dedication, or achievement within a given month, essentially highlighting the "shining star" employee within a team or organization, serving to motivate and celebrate outstanding contributions. Awarded on a monthly basis, allowing for regular recognition of top performers.

**EMPLOYEE OF THE YEAR**

**2023**

Highly motivated and results-driven Customer Service Executive Professional with over 1.5 years of proven experience. Recipient of the Employee of the Year Award, demonstrating a proactive mindset, strong leadership abilities, and adeptness in navigating high-pressure environments.

### PERSONAL INFO. PASSPORT INFO.

<b>D.O.B.</b>	<b>17-12-2002</b>	<b>No.</b>	<b>C1238566</b>
<b>Gender:</b>	Male	<b>Issued:</b>	17-09-2024
<b>Marital Status:</b>	Single	<b>Expiry:</b>	16-09-3034
<b>Hometown Adr:</b>	Nemale, Maharashtra	<b>Nationality:</b>	India



### CONTACT

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416 510

### EDUCATION

**2025 | 3rd Y.**

**Yashwantrao Chavan Maharashtra  
Open University, YCMOU**

- Bachelor of Arts

**2021**

**Nemale High School**

- H.S.C. | 71.33%

### SKILLS

- Leadership Abilities
- Communication Skills
- Interpersonal Skills
- Teambuilding And Supervision
- Stay Up To Date On Technology
- Creative Problem Solving

### LANGUAGE

English | Hindi | Marathi | Konkani