# MANISHA THAPA SAPKOPTA

### **Profile Info**

Customer service and cashier professional adept at handling transactions, providing excellent service, and promoting sales. Skilled in operating cash registers, maintaining a clean checkout area, and collaborating with the team. Adaptable to highpressure situations with a positive demeanor. Efficient in following company policies and ensuring accurate financial transactions.

# **My Contact**

**(C)** 

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Kavrepalanchok, Nepal

## **Personal Info**

Date of birth : 01/12/993
Marital Status : Married
Nationality : Nepali
Passport No. : 11549087

#### Education

+2 Chaitanya bahumukhi Banepa, Nepal Completed in 2011

# **Professional Experience**

# Nesto hyper market | UAE 2020 - Present

#### **Customer Service and Cashier**

Key Responsibilities:

- Provide excellent customer service and address inquiries.
- Operate cash registers, handle transactions, and provide accurate change.
- Process electronic payments securely.
- Efficiently scan and bag merchandise.
- Maintain a clean and organized checkout area.
- Promote and upsell products to enhance sales.
- Ensure adherence to company policies and procedures.
- Handle returns and exchanges following guidelines.
- Collaborate with the team to meet customer service goals.
- Assist in restocking shelves and monitor inventory levels.
- Address customer complaints or concerns professionally.
- Verify age-restricted product purchases as needed.

#### **Skills**

- Customer Service
- Cash Handling
- Sales Promotion
- Organizational Skills
- Team Collaboration
- Adaptability
- Inventory Management
- Problem Solving
- Age Verification
- Product Knowledge

# Language

English | Nepali | Hindi