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Abu Dhabi, UAE

PERSONAL DETAILS

Name in Full : Nagalingam Manobalan
Date of Birth : 27th March 1991
Gender : Male
Civil Status : Married
Passport No : N3488936
Nationality : Sri Lankan
Visa Type : Visit Visa (Exp 01/06/2025)

LANGUAGES SKILLS

- English
- Tamil
- Sinhala, Malayalam

UAE DRIVING LICENSE DETAILS (M)

License No : 2922093

Expiry Date : 31/07/2025

SKILLS

- Highly Organized and detail Oriented approach
- Ability to work Under pressure
- Proven track record of handling major customers successfully
- Hardworking self-motivated and flexible
- Having specialist knowledge of the store products and merchandise

N.MANOBALAN

Over a 7 years an 6 months in retail company working in the United Arab Emirates, I have played an essential role in retail stores in charge in Abu Dhabi organic foods and café

PROFESSIONAL EXPERIENCE

- 5 Years work experience as a **Merchandiser/ Cashier at Organic foods & Café Super Market, Abu Dhabi 2019 - 2024**
- 2 Years work experience as a **Merchandiser/ Cashier at Carefour Hypermarket, Qatar 2016- 2018**
- 3 Years work experience as a **Van Salesman at Paradise Road Show room, Sri Lanka 2013 - 2016**

DUTIES & RESPONSIBILITIES (Merchandiser)

- Examine contents and compare with record, such invoices, or orders, to verify accuracy of income items.
- Using Open Brave automated system and pricing and rotate product in Store
- Responsible in proper display of proper products position
- Merchandising techniques for the purpose of increasing sale as well as obtaining maximum profited store management in implementing approves
- Monitoring and itemizing stock on a first in / first out basis
- Verify the quality , quantity and conditions of the products
- Maintaining inventory of stock.

Cashier

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Issue receipts, refunds, credits, or change due to customers
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change
- Greet customers entering establishments.
- Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
- Resolve customer complaints
- Answer customers' questions, and provide information on procedures or policies

EDUCATION QUALIFICATIONS

- Passed G.C.E. Ordinary Level Examination
- Passed G.C.E. Advanced Level Examination

OTHER QUALIFICATIONS

- Successfully completed MS Office Suite / Computer Hardware course
- Successfully completed Diploma course in Graphic Designing.

DECLARATION

I hereby declare that all the statement given above are true and correct to the best of my knowledge.

N.Mano Balan