



## Mark Arthur Villarta



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**Address: Toyota building, Shiekh Zayed road, Dubai United Arab Emirates.**

**POSITION APPLIED:**  
**MERCHANDISER / TEAM MEMBER**

### EDUCATIONAL BACKGROUND

#### **Bachelor of Science in Public Administration**

Mindanao State University  
Marawi City Philippines  
Graduated– April 09, 2014

**CERTIFICATE** : Transcript of record (TOR)

### Personal Profile

Nationality: Filipino  
Birth Date : January 30, 1988  
Age: 35  
Height: 5'4"  
Religion: Roman Catholic  
Gender: Male  
Civil Status: Married  
Language: English, Filipino

## CURRICULUM VITAE

### PROFESSIONAL SUMMARY

- ▢ Hardworking and customer-oriented person with over six years of working experience in retail industry in UAE. Seeking to deliver excellent customer service and promoting in-store efficiency.

## WORK EXPERIENCE IN UAE

### **SALES 2017-2021**

#### **AL AIN CITY CENTER SUPERMARKET-ALMAYA GROUP LLC**

- ▢ Provide a positive customer experience with fair, friendly and courteous service.
- ▢ Registers sales on a cash counter by scanning the items and totaling customer purchases.
- ▢ Worked well with other employees to ensure work processes.
- ▢ Performing stocks-out, organizing the shelf, setting up displays, and setting up price and promotional signs

### **STALL AND MARKET SALESPERSON 2021-2023**

#### **ALL DAY MINIMART LLC / BAKEMART**

- ▢ Demonstrate and explain merchandise, selecting and suggesting options suitable for customer needs.
- ▢ Retrieves merchandise from sales floor, stock room and place orders.
- ▢ Make and serve coffee, tea and foods such as muffins, sandwiches or cookies.
- ▢ Explain menu items to customers, clean and attempt to ensure that customer are comfortable and satisfied.

## SKILLS

- ▢ English Communication
- ▢ Microsoft office word
- ▢ Teamwork
- ▢ Customer service
- ▢ Able to cope with pressure
- ▢ Accounting
- ▢ Multitasking
- ▢ Cash management
- ▢ POS system
- ▢ Coffee knowledge

