MARTIN MATHEW



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+917034019291

Koottumkal(H) Plassanal P.O Ampar a Pin:686579,Kottayam,Kerala India

SKILLS

Basic computer knowledge MS Office

Tally

Cashier

Scheduling

Phone and email Customer service

Administrative support Data management

Inventory and supply Reliable Dedicated

PERSONAL DETAILS

: 01/04/1996 Date of Birth

Marital Status: Single

: Indian Nationality

: P64358662 **Passport**

: Male Gender

LANGUAGES

English

Malayalam

Hindi

Tamil

♦ OBJECTIVE -

I am looking forward to working in a competitive and prosperous environment. I am versatile by nature with an inclination to learn new things and ability to grasp things with a little orientation.

EXPERIENCE

Store keeper cum Cashier 2018 - Present

ADHIKARAM AGENCIES, ERATTUPETTA

EDUCATION -

B.Com with Computer Application 2018 Mahathma Gandhi University, Kottayam

Tally 9.0& Tally ERP9 2016

Assisi Institute Of Information Technology

Plus Two 2013

St. Antony's H.S.S Plassanal

10th 2011

St. Antony's H.S.S Plassanal

PROJECTS

Science Research Type Project on Stingless Honey Bees

Research Type Project-Kerala school science mathematics social science fair and vocational expo 2012-13.

ACHIEVEMENTS & AWARDS —

Research Type Project-Kerala school science mathematics social science fair and vocational expo 2012-13 with -A grade

REFERENCE -

RICKY JACOB MATHEW - ADHIKARAM AGENCIES, ERATTUPETTA

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