



MENUKA TAMANG

CASHIER / ADMIN

CONTACT

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PERSONAL DETAILS

Nationality: Nepali
Visa Type: Employment

EDUCATION

High School Diploma

SKILLS

POS Operations
Cash Handling
Customer Relationship
Front-End Operations
Data Entry
Inventory Coordination
Admin Assistant
Efficiency
Staff Training & Support
Good Communication
Team Collaboration
Time Management

LANGUAGES

English
Hindi
Nepali

EXPERIENCE

ADMIN CLERK / CASHIER

Hollywood Department Store, Dubai

2025 -

- Process and enter inventory items into internal systems with accuracy.
- Generate pricing and barcodes for new merchandise.
- Coordinate with sales floor for efficient item dispatch.
- Report daily stock updates and records to the accountant.

CASHIER

Hollywood Department Store, Dubai

2023 – 2024

- Handled daily cash, card, and digital transactions with minimal errors.
- Managed checkout lines during peak hours, maintaining customer satisfaction.
- Assisted with beauty product sales and cross-selling.
- Closed registers and prepared accurate daily financial reports.

CASHIER

Dream Land Supermarket, Dubai

2023

- Scanned and billed products efficiently using POS systems.
- Resolved customer issues and maintained service quality.
- Balanced cash drawers and reported discrepancies.

CASHIER / SALES ASSOCIATE

NB Mobile Center, Nepal

2018 – 2020

- Provide genuine information to customers about mobile phone brands, their configurations, and pricing details.
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PROFESSIONAL SUMMARY

Experienced Cashier and Customer Service Associate with over 4 years in the retail industry, providing exceptional customer support, managing high-volume transactions, and ensuring smooth front-end operations. Skilled in POS systems, inventory support, team training, and maintaining customer satisfaction. Proven ability to handle busy environments with accuracy and efficiency. Seeking a position to contribute strong interpersonal and cashiering skills in a dynamic retail team.
