



MIA ROSE S. MIRABEL

Customer Service/Administration/Cashier

Dedicated and skilled professional with a diverse range of abilities seeking a rewarding position suited to my capabilities. A motivated team player with strong communication and problem-solving skills, committed to delivering high-quality results in any role. Open to opportunities that value dedication creativity, and continuous growth.

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Email mirabelmiarose@gmail.com

Address YK building Unit 508,
Al Barsha 1 Dubai,
UAE

Education

R.G De Castro Colleges - Bulan, Sorsogon 2020 - 2023

4th Year (2nd Sem) College Level - Bachelor of Secondary Education Major in English

Bulan National High School - Bulan, Sorsogon 2014 - 2019

High School Graduate

Certificates

R.G De Castro Colleges - Bulan, Sorsogon

National Service Training Program Civic Welfare and Training Services
- May 15th, 2021

Bulan National High School - Bulan, Sorsogon

Certificate of Completion - Academic Track Accountancy,
Business and Management (ABM) - Learner Reference Number
(LRN): 175001060048 - April 5th, 2019

Qualifications

- **Adaptability:** Successfully managed multiple academic and extracurricular commitments, demonstrating the ability to adapt to changing priorities and environments.
- **Communication Skills:** Developed strong communication skills through presentations, group projects, and volunteer activities.
- **Teamwork:** Collaborated effectively with peers on various projects, fostering a supportive and productive team environment.
- **Problem-Solving:** Utilized critical thinking skills to identify and address challenges in academic assignments and extracurricular initiatives.
- **Initiative:** Took the initiative showcasing proactive and self-motivated behavior.
- **Time Management:** Demonstrated excellent time management skills by balancing academic coursework, extracurricular activities, and personal commitments effectively.
- **Attention to Detail:** Maintained high standards of quality and accuracy in academic assignments and projects, paying close attention to detail.

I hereby declare that all the information given above is true and correct to the best of my knowledge.

Skills

- Microsoft Office Application
- Computer Skills
- Office Administration
- Adaptability and Flexibility
- Good Communication
- Time Management
- Teamwork
- Customer Service
- Attention to detail
- Fast Learner

Languages

- English
- Tagalog