

## **CURRICULUM VITAE**



### **MIDHUN PUTHIYA VEETIL**

Dubai ,United Arab Emirates.

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#### **Objective:**

Reliable warehouse assistant with two years experience in Dubai. Actively seeks a substantial and responsible role that will challenge abilities and promote excellent communication skills. Seeking a challenging and diverse role with the opportunity to expand existing skills and responsibilities.

#### **Key Skills:**

- Workforce development
- Picking and packing
- Collaboration and teamwork
- Quick learner
- Shipping and receiving
- Ability to under pressure
- Team – player
- Problem-Solving

#### **Academic Record:**

- **Bachelor of Arts – Economics** from Sree Narayana College Kerala, India 2014-2017.

#### **Current Employment:**

**Company : LIFE PHARMACY WAREHOUSE , Dubai**  
**Designation : Warehouse Assistant ( October 2022- Present )**

#### **Roles and Responsibilities:**

- Undertake quality assurance of products, picking after packing products based on company procedures.
- Inspect products for defects and damages.
- Carrying out auditing to ensure standards are applying for packing.
- Ensure labeling information's are followed correctly.
- Ensure rejected stock or quarantined stock is recorded.
- Examine ingoing and outgoing shipments.
- Record and Report Issues.
- Organize warehouse space.
- Abide by all company safety and hygiene regulations.
- Keep warehouse clean and organized daily.

### **Employment Experience :**

**Company : Krishna Ayurvedic herbal extracts**  
**Duration : June 2017 – March 2019**  
**Designation : S (Automatic and Manual )**

#### Roles & Responsibilities:

- To control over all activities in store department.
- To ensure both quality and quantity of materials.
- To issue materials only in required quantities against authorized requisition notes
- To reserve a particular material for a specific user when so required

### **Trainings Attended:**

- Presentation Skills & Interpersonal Skills
- MS Office

### **Personal Details:**

Full Name	:	Midhun Puthiya veettil
Date of Birth	:	09/12/1994
Gender	:	male
Father's Name	:	Balakrishnan M
Marital Status	:	Single
Languages known	:	English, Hindi, Malayalam
Nationality	:	Indian
Passport	:	S788059B
Visa	:	Work visa