

# MUBARIS M T P

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13 June 2000 | Indian | Visa: Visit Visa | Willing to Relocate

## LOGISTICS & ACCOUNTING PROFESSIONAL

Detail-oriented and dependable professional with hands-on experience in logistics, accounting, inventory control, and ERP systems. Proven ability to improve efficiency, support audits, and manage supply chain operations. Proficient in SAP HANA, Tally, E Metrix, and MS Office.

## CORE COMPETENCIES

- Logistics & Supply Chain Management
- Accounts Payable/Receivable
- Inventory & Warehouse Management
- Procurement & Order Processing
- Financial Reporting & Audits
- ERP: SAP HANA, Tally, E Metrix
- Microsoft Excel, Word, PowerPoint

## PROFESSIONAL EXPERIENCE

### Junior Accountant

*Vellookaar Agencies, India | Jan 2024 - May 2025*

- Maintained financial records and assisted with audits and reporting
- Utilized Tally and E Metrix for transaction processing and compliance

### Logistics Manager - Supply Chain

*SMS Enterprises, India | Aug 2022 - Dec 2023*

- Managed procurement, inventory, and warehouse operations
- Improved logistics efficiency and handled reverse logistics

### Sales Executive (Freelance)

*Alankar Curtains, India | Jun 2017 - May 2019*

- Promoted furnishings and met sales targets
- Built strong customer relationships and repeat business

## EDUCATION

- BBA, Kannur University, India | 2019 - 2022
- Higher Secondary (Commerce), Govt. of Kerala | 2017 - 2019

## TECHNICAL SKILLS & LANGUAGES

ERP (SAP HANA, Tally, E Metrix), MS Office | English, Hindi, Malayalam, Tamil

## REFERENCES

- Muthalib Karayil, CEO - SMS Enterprises | +91 94474 05373
- Shafeeq Akkalath, CEO - Vellookaar Agencies | +91 99954 91608