

CURRICULUM VITAE

Objective:-

To work in a challenging and growing organization to make full use of capabilities and professional skills to grow in the hierarchy of organization.

Personal information:-

| | | | |
|-----------------------|---|--|---|
| Name | : | MOHSIN QUYYUM. |  |
| Father Name | : | ZAFAR QUYYUM. | |
| Gender | : | Male. | |
| Date of Birth | : | 25-10-1987. | |
| ID. Number | : | 31303-6365759-3. | |
| Domicile | : | Jhang (Punjab). Pakistan | |
| Marital Status | : | Married. | |
| Religion | : | Islam. | |
| Nationality | : | Pakistani. | |
| Languages | : | Urdu, English, Punjabi, | |
| Postal Address | : | chack # 487jb.Tehsil Shorkot, Dist. Jhang, P/O Waryam wala, Punjab, Pakistan. | |
| Contact No. | : | +92 3447894433 +971 50 6629702 | |
| E-Mail | : | chmohsinquyyum@gmail.com | |

Academic record:-

MATRIC :

With Science Subjects got 442/850 Marks passed in 2nd Division From Faisalabad Board. (Punjab). Pakistan.

F.A.:

Got 591/1100 Marks passed in 2nd Division from Board of Intermediate and Secondary Education Faisalabad. (Punjab). Pakistan.

B.COM:

Got 822/1500 Marks passed in 2nd division from Islamia University of Bahawalpur. (Punjab).

Certificate:

Certificate of computer for **2 years.**

Passport Detail:-

Passport No : BG4157592
Issue Date : 10 September 2017.
Expiry Date : 06 September 2027.

Driving License:

I have Light vehicle Manual Driving License from Dubai, UAE.

Computer skills:-

M.S Office (Word, Excel), Hardware & Software Installation and Internet Browsing and E-Mailing, Typing Speed 35 WPM, etc

Operating systems:-

Windows XP, Windows 2000, Windows 98, Windows XP (Crystal).

Experience Summary:-

- ❖ **3** month Internship from United Bank Limited, (UBL) in Toba Tek Singh.(Punjab). Pakistan.
- ❖ 1 year and 9 Months experience as an Accounts at (AMC) AnsaarManagement Company (Construction Company, Project Safiya Homes) in Multan, Punjab, Pakistan.
- ❖ **7 year experience as an accountant** at Health Pure Water(Power Valley) inDubai, UAE.

Other distinctions:-

- Strong communication skills.
- Punctual and honest.
- Always polite to subordinates but never compromise on quality.
- Never panic in critical situations.
- Easily adjustable in any specific condition.
- Always have good relations with higher management.
- Like neat and clean environment.
- Skillful in providing support services.
- Focus on better service with traditional as well as modern techniques

Reference:-

Reference will be provide on demand.

