

Mohamad Ezzat Abd Alazum

Email: ezzat2rone@gmail.com

Contact No: [971+509907693](tel:971+509907693)

Objective:

Results-orientated accounting and finance professional with **8** years broad experience in a deadline-driven environment. Proven track record in consistently and effectively delivering accounting services that enhance the company's purpose and profitability.

Education:

BSC of Accounting and Business Administration Ain Shams University 2010-2014

Cairo, Egypt

Employment Record (Achievements)

| Position | From | To | Line of Reporting | Company |
|----------------------|-------------|------------|-------------------|-----------------------|
| Accountant | June - 2020 | Till Date | Finance Manger | Sharaf Exchange |
| General Accountant, | Jan – 2017 | May - 2020 | CEO | Al Dhafra Exchange |
| Accounting Assistant | Aug – 2015 | Aug - 2016 | Finance Manger | Auditing Firm Gabr MD |

Professional Experience:

- **Accounts Payable and Accounts Receivables:** Oversaw the preparation of payments, receipts, and JVs with meticulous reconciliation of all payable and receivable accounts, maintaining strict adherence to internal company and Central Bank guidelines and regulatory requirements.
- **Treasury Accounting:** Managed daily funding and conducted global reconciliation for correspondent banks and money products, ensuring compliance with international standards.
- **Financial Reconciliations:** Conducted comprehensive reconciliations for ATM, Mercury, POS, and Salary Cards, ensuring the integrity of financial data and identifying and resolving discrepancies.
- **Payroll & WPS CB System:** Calculated staff salaries, leave compensations, overtime, incentives, and gratuities, demonstrating precision and expertise in managing complex payroll systems.
- **Controlling:** Utilized in-depth knowledge of General Ledger Accounts to conduct branch audits and document internal financial controls, while generating detailed income and expenditure reports to support informed decision-making.
- **Final Audit & Reports:** Prepared closing entries, such as depreciation, and meticulously reconciled all vendor ledgers, contributing to the accuracy and transparency of financial records.
- **Internal & Extremal Audit:** Conducted thorough branch audits in accordance with company standards, IFRS & Central Bank, encompassing cash and foreign currency checks, AML compliance, and verification of all vouchers and related documents.
- **MIS reporting:** Provided timely and accurate daily and monthly financial information to the management, supporting strategic planning and performance evaluation.

Participation or Activities

- Attended the **central Bank** UAEFTS workshop on Fund Transfer System and **IT** protection system.
- Attended various training on **AML** compliance by head of compliance department.

LANGUAGE SKILLS:

- **Arabic** - Native Language
- **English** – Very Good Command of English (Reading, Writing, Listening and speaking skills).

COMPUTER SKILLS:

- **Clients O.S.:** Powerful user of Windows 98, 2000, XP, Vista, Windows 7, Windows 8 and Windows 10.
- **Accounting Software:** Experience with popular accounting software such as Casmex & Café.
- **Hardware:** Desktops, Laptops, Scanners & printers.
- **Software:** Master Microsoft Office Specialist certification “**MOS**”
- **Data Analysis Tools:** Excel (including PivotTables, VLOOKUP, and data analysis tools).
- **IT Security:** Knowledge of basic IT security principles and best practices.
- **Installing Software & testing** new Programs.
- **Databases, spreadsheets.**

SOFT SKILLS:

- Strong analytical and problem-solving skills and working independently without supervision.
- Highly self-motivated and committed.
- Excellent interpersonal and communication skills.
- Capable of meeting deadlines.
- Leadership when required.
- Ability to keep clear and accurate records and reports.
- Ability to use computer and rapidly input data and retrieve records and information.
- Ability to organize workload and to manage filing methods and management techniques.

PERSONAL INFORMATION

| | | |
|-------------------|---|--|
| Full Name | : | Mohamad Ezzat Abd Alazum |
| Date of Birth | : | 4 TH Mar. 1993 |
| Permanent Address | : | CBD B3, International city, Dubai, UAE |
| Nationality | : | Egyptian |
| Visa Status | : | Employment visa |

DECLARATION:

I'm well focused, intelligent, and hardworking Youngster. I always have higher aims and try to do my best to accomplish my goals. I believe I can work well in the group and learn new techniques very easily. And I hereby declare that the above particulars furnished by me are true and correct to the best of my knowledge.