

# MOHAMED HESHAM

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Al Qasimia

## EXPERIENCE

### General Manager

#### Al Aidy Al Mahirah Manpower Company

05/2023 Location

- Overseeing daily business operations
- Developing and implementing growth strategies
- Creating and managing budgets
- Evaluating performance and productivity
- Analyzing accounting and financial data
- Researching and identifying growth opportunities
- Generating reports and giving presentations

### Dental Implant Department Manager

#### International Center For Medical Services (ICMS)

09/2018 - 03/2023 Location

- Check the implant sizes in the store
- Order missing sizes from the factory
- Receive surgery appointments from doctors and request the store prepare implant sizes
- Send a representative with the special motor, tools, and required implants to the doctor
- Send a representative to get the motor and tools after the operation
- Account for the doctor with the company accounts department

### Data Entry Cum Admin

#### Al Reda Medical Supplies Company

02/2017 - 08/2018 Location

- Make reports for the owner and logistics department manager
- Make data entry for income and outcome product

## EDUCATION

### Degree and Field of Study

#### Advanced Academy

09/2013 - 06/2016 Geiza

- Administrative Informaion System

### Degree and Field of Study

#### El Orman Secondary School

01/2010 - 06/2012 Location

## SUMMARY

To Build a career in a growing organization. Where I can get the opportunities to prove my abilities by accepting challenges. I can work well both in a team environment as well as using my initiative to Build a career in a growing organization. Where I can get the opportunities to prove my abilities by accepting challenges. I am a mature team worker and adaptable to all challenging situations. I can work well both in a team environment as well as using my initiative

## LANGUAGES

### Arabic

Native



### English

Advanced



## SKILLS

Data Entry

Excel

Microsoft Excel

Microsoft Office

Microsoft Outlook

Microsoft powerpoint

Microsoft Word

Powerpoint

## PASSIONS



Reading



Travel