MOHAMED MURSHITH

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PROFILE SUMMARY

Loyal employee with solid understanding of training and mentoring employees. Dedicated team player, proactive and hands-on in task completion. Energetic employee well-versed in strong communication and organisation skills. Seeks solutions to problems and applies extensive analytical knowledge to findings. Adept at multi-tasking, leading group discussions and managing projects.

SKILLS

ICD 10 CM	Medical Terminology
CPT Coding	Patient Note Summarising
Medication Dispensing	Inventory Management
Stock Management	Pharmacy Operation
Patient Counselling	Collaborative
Attention To Detail	Clinical Coding Audit
Purchase Orders	Key Accounts

EXPERIENCE

AUGUST 2023 – SEPTEMBER 2024

PHARMACY MANAGER (ADMIN), M A L CLINIC.

- Maximised pharmacy teams productivity through strategic staff planning.
- Developed pharmacy sales, services, profitability in cost effective and safe manner. Dispensed medicines to members of public and following regulations.
- Managed stock within set minimum and maximum levels to serve customers without over extending finances.
- Inventoried medications and supplements and maintained adequate supplies for expected needs.
- Planned logistical operations for safe transportation storage safe of goods.
- Spearheaded pharmacy operations, achieving a 15% increase in operational efficiency through process improvements.
- Supervised a team of 10+ pharmacists and technicians, fostering a collaborative and high-performing workplace culture.
- Provided comprehensive patient consultations, increasing medication adherence rates by 20%.
- Reduced inventory costs by 10% through strategic vendor negotiations and waste minimization.

JUNE 2022 – JULY 2023

JUNIOR EXECUTIVE MEDICAL CODER, QEASYS TECHNOLOGIES PVT LTD.

- Accurately translated medical diagnoses, procedures, and treatments into standard medical codes (e.g., ICD-10, CPT, HCPCS).
- Evaluated medical records to assess completeness, accuracy and data integrity.
- Reviewed patient records to ensure compliance with insurance and regulatory requirements.
- Coded procedures using correct system and values to support recordkeeping and billing objectives.
- Stayed updated on coding guidelines and regulatory changes, including HIPAA regulations.
- Assigned proper codes to medical procedures for insurance and accounting processing.
- Attended regular training sessions to stay current with medical coding updates and certifications.
- Provided support to new team members, guiding them in coding practices and system navigation.
- Performed patient physicals and compared results with medical records to provide diagnosis and treatment.

EDUCATION

MAY 2022

BACHELOR OF BIOMEDICAL ENGINEERING

SAVEETHA ENGINEERING COLLEGE, CHENNAI.

PROJECTS COVERED

- **ANTHEM CRA**
- **CIOX CENTENE**
- **PRIORITY HEALTH CARE**
- **BROWN AND TOLAND**
- **CHC (CHANGE HEALTH CARE)**

VISA STATUS : FREELANCE VISA (OWN VISA)

EDUCATION

- **English (Read, Write and Fluent)**
- **Tamil (Native)**