



## CONTACT

+971552574987

mohamedsameer7446@gmail.com

## SKILLS

Accounting

Financial Reporting

Problem Solving

Strategical Data Analysis

Team Work

Creativity

## LANGUAGE

English (Read , Write , Speak)

Tamil (Read , Write , Speak)

## EXPERTISE

Tally ERP 9, SAP (FICO)

Microsoft Office, Excel & Powerpoint

## PERSONAL DETAILS

Marital Status : Single  
Religion : Islam  
Nationality : Indian  
Date Of Birth : 02/12/1998  
Address : Dubai (UAE)  
Passport No : P2439330  
Visa Type : Visit Visa

# MOHAMED SAMEER

## PROFILE

To Be Associated With A Professional and to make Responsible position in Accounts of Department Co-ordinating Several Complex of Assignments in Accounts field as well and Accountant team and where there would be opportunities and Self-Motivated for Long Term Professional as well As Organisational Growth.

## EDUCATION

**2019-2021 MBA - Master Of Business Administration (78.9%)**  
Jamal Mohamed College - Trichy,TamilNadu,India

**2016-2019 B.Com - Bachelor Of Commerce (64.3%)**  
Annai College Of Arts and Science - Kumbakonam,TamilNadu, India

## WORK EXPERIENCE

### NOV - 2022 ACCOUNTANT

NOV - 2023 KB Motors - Kandiyur,TamilNadu,India

Working On Purchase and Sales Department of Creating Invoices For Customer, Checking And Maintaing Inventory Lists, Collecting Bills Data For Purchase & Sales Reports, Calculaing Expense For Purenase, Sales & Auditor For Customer's Purchase, Sales, Expenses Reports Statements.

### ADMINISTRATIVE ASSISTANT

KB Motors - Kandiyur,TamilNadu,India

Collecting The Reports For Employee & Employer Details, Printing the Files & Documents, Customer Leads For Quotation Details, Data Entry, Book keeping, managing schedules, organizing files, communicating with clients, management and handling data's.

### JULY- 2021 TAX PRACTIONER

JAN - 2022 Worked With :M.Backiadoss B.Com, M.Com, PG Finance & Taxation, CMA Inter

1. Goods And Service Tax (GST), Value Added Tax (VAT):  
Aware About VAT & GST Percentage Rate Materials on the Quantity GST Monthly Returns Quarterly Returns As Per the Business Turnover (GSTR3B Retun Purchase And Sales GSTR-1 Return & Sales.

2. TDS & TCS:  
TDS Tax Deduction At Source Aware About Percentage in Section Wise in Contract With Contract, Professional, Rent, Commission TDS Eligibility limnit to deduction each section wise.

## DECLARATION

I hereby Declare that the information furnished above is true to the best of my knowledge and brief.

Mohamed Sameer.R