

Mohammed Absal

Experienced accounts and sales professional

 <https://www.linkedin.com/in/mohammad-absal-53b904263>

PROFILE

As an accomplished professional accountant with a focus on the retail industry, I bring a wealth of expertise in various areas, including billing, ERP systems, e-commerce, and sales. With a strong background in finance and a proven track record of delivering results, I am dedicated to maximising profitability and ensuring financial stability within retail organisations. My experience in the retail sector has provided me with an in-depth understanding of its unique financial challenges and opportunities. I have successfully managed complex billing processes, ensuring accurate and timely invoicing for both B2B and B2C transactions. My attention to detail and meticulous approach have consistently resulted in reduced errors and improved cash flow for the organizations I have worked with. With a focus on financial excellence and a proven ability to drive results, I am poised to make a significant impact on the financial success and growth of any retail organization.

PROFESSIONAL EXPERIENCES

Customer service associate, 08/2022 - 06/2023
Reliance retails LTD - Kasaragod

- Provided excellent customer service and support via various channels such as phone, email, and chat. Handled inquiries, resolved complaints, and ensured customer satisfaction.
- Greeted customers, answered phone calls, and directed visitors to the appropriate departments. Assisted with check-ins, appointments, and provided general information about the organization.

Accountant, 07/2021 - 03/2022
Unique kitchen wares - Kasaragod

- Maintained accurate and up-to-date financial records, including sales transactions, invoices, receipts, and payments. Organized and filed financial documents for easy retrieval and reference.
- Managed cash registers, conducted daily cash reconciliations, and ensured the accuracy of cash deposits. Handled cash transactions with customers, processed refunds or exchanges, and maintained cash security protocols.

Billing and sales associate - 10/2019 - 07/2021
Indian oil - Kasaragod

- monitored inventory levels, tracked product movement, and reconciled inventory records with physical stock. Conducted regular stock taking activities to identify discrepancies and coordinate with the purchasing department for restocking.
- implemented and maintained internal controls to safeguard financial assets and prevent fraud. Assisted in conducting internal audits or coordinating external audits to ensure compliance with financial regulations and identify areas for improvement.

EDUCATION AND TRAINING

B- com - corporation 2021
Kannur university Kerala

Higher secondary - 12th 2018
DHE- Kerala

SSLC 2016
Kerala state board of examinations

CERTIFICATIONS

Foreign and indian Accounts
Ace accounts academy - 2022

Accounts executive
DDUGKY BY CENTRAL GOVERNMENT OF INDIA - SN COLLEGE PERIYA - 2022

I hereby declare that the information furnished above is true to the best of my knowledge.
Mohammed Absal



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SKILLS

- Research and Analysis
- Payroll management
- Budgeting and forecasting
- Communication and collaborations
- Financial risk management
- Fast learning
- Team Management
- Planning & Organizing
- Accounting softwares
- ERP management
- Financial reporting

LANGUAGES

English - C2 - Proficient

Arabic - A2 - Elementary

Hindi - A2 - Elementary

Malayalam - First language