



# MOHAMMED NOUSHAD

Baithul noor, Kaanamgalam, Uppala gate, Kasargod, Kerala, 671322

E mail: noushanoushad20@gmail.com

Ph. No.: (India: +91) 9847755804

## PROFESSIONAL SUMMARY

Dedicated and results-driven professional with over three years of experience in accounting and sales management, complemented by a leadership role as a Restaurant Manager. Adept at managing financial records, driving sales growth, and leading teams to achieve operational excellence. Seeking a challenging position where I can leverage my accounting expertise and management skills to contribute to business success.

## KEY SKILLS

- Financial Accounting & Reporting
- Sales Management & Strategy
- Team Leadership & Training
- Budgeting & Cost Control
- Customer Relationship Management
- Inventory & Supply Chain Management
- Proficiency in MS Office, TallyPrime, Peachtree, TradeEasy, QuickBooks, ERP9

## PROFESSIONAL EXPERIENCE

### Restaurant Manager & Accountant

*Arabian Mexico Restaurant | September 2022 – Present*

- Managed daily operations, including financial oversight, inventory management, and customer service.
- Led a team of 15 staff, focusing on training, development, and performance management.
- Implemented cost-saving measures, resulting in a 10% reduction in operating expenses.
- Enhanced customer satisfaction through strategic improvements in service quality and menu offerings.

### Accountant & Sales Manager

*Celebrations by Barcode | February 2020 – August 2022*

- Oversaw accounting functions, including financial reporting, budgeting, and payroll processing.
- Managed sales operations, driving a 15% increase in quarterly revenue through targeted marketing and customer engagement strategies.
- Conducted inventory audits and managed vendor relations to ensure timely and cost-effective procurement.
- Provided financial analysis to support business decisions, improving overall profitability.

## EDUCATION

### Advanced Diploma in Computerised Practical Accounting (ADCPA): *Dec 2019*

- ACE Accounts Institute, Kasargod
- Key Modules: MS Office, TallyPrime, Peachtree, TradeEasy, QuickBooks, ERP9

### Higher Secondary Education: *Udaya Higher Secondary School | March 2019*

### High School Education: *GHSS Mangalpady | March 2017*

## LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Malayalam (Fluent)
- Kannada (Proficient)
- Tamil (Proficient)