



MOHAMMED SINAN T P

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SUMMARY

Reliableand motivated Logistics Coordinator with over one year of combined experience, including a 2-month internship and a full year in a hands-on logistics role. Proven ability to manage supply chain processes, coordinate shipments, and ensure timely delivery while maintaining cost efficiency. Strong communication and time management skills, with a proactive approach to problem-solving and a solid understanding of logistics operations. Committed to supporting organizational efficiency and continuous improvement in fast-paced environments.

SKILLS

- Strong Communication Skills
- Time Management & Prioritization
- Problem-Solving under pressure
- Knowledge of Logistics Operations
- Warehouse Management Support
- Microsoft Excel, Office and Logistics Software (SAP - Material Management)
- Attention to Detail & Accuracy
- Tally and Quick Books

WORK EXPERIENCE

BOH assistant

Reliance Trends , Kerala, Edappal | 01/2024 - 12/2024

- Managed inventory operations, including receiving, storing, and organizing merchandise in the stockroom
- Assisted in stock replenishment on the sales floor based on daily sales and demand
- Maintained cleanliness and organization of the backroom for efficient product retrieval regular stock checks.
- Collaborated with the sales and front-end teams to ensure timely product availability
- Monitored product movements and reported discrepancies or damages to the inventory manager
- Maintained cleanliness and organization of the backroom for efficient product retrieval
- Built and retained strong customer relationships, resulting in repeat business and referrals.

Warehouse Assistant

Flipkart FC , Coimbatore , Tamil Nadu | 06/2023 - 08/2023

- Gained comprehensive exposure to the end-to-end warehouse operations, studying all key departments including receiving, inventory management, order picking, packing, shipping, and quality control.
- Observed and understood the process, including proper storage techniques to maximize warehouse space and improve inventory organization.
- Gained hands-on experience with barcode scanning and other warehouse tools to streamline product tracking and warehouse efficiency.
- Maintained a clean and organized warehouse environment in compliance with safety standards
- learning experience across multiple departments within the warehouse.

EDUCATION

Bachelor ofcommerce

Mahatma Gandhi University , Kerala

Specialization in Marketing

PG/Diplomain LogisticsandSupplyChain Management

ADDITIONAL INFORMATION

Languages: English, Malayalam

Certifications: B.com, PG/Diploma Logistics and Supply Chain Management, SAP (MM), Excel

Passport no.: C1931311

Dateofbirth: 02/10/2003 | **Nationality:** Indian | **Visa Status:** Visit | **Marital status:** Single

DECLARATION

I hereby declarethat the above particulars, facts, and information provided are true, correct, and complete to the best of my knowledge and belief.