



MOHAMMED YOUNUS

ADDRESS

Dubai, United Arab Emirates

CONTACT

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PERSONAL DETAILS

Date of Birth: 03-10-1995

Nationality : India

License No: 4087017

VISA STATUS

Employment Visa (Transferable)

LICENSE DETAILS

License No: 4087017 (Manual)

LANGUAGES

- Malayalam
- English
- Hindi
- Tamil

SKILLS

- Team Management
- Interpersonal Communication Skill
- Client Relationship Management
- Sales expertise
- Customer Relations

IT SKILLS

- Microsoft Office
- AutoCAD
- Civil Draftsman

CAREER SUMMARY

Motivated inventory controller with 4 years of experience and with a history of taking leadership roles in competitive environments. Skilled networker offering remarkable interpersonal and communication skills. Seeking to build upon acquired skills in challenging new position.

CORE COMPETENCIES

- Inventory Management
- Warehouse Management
- Route Mapping
- Preventive Maintenance
- Inspections and detailing

WORK EXPERIENCE

LIGHT VEHICLE DRIVER

GOLD STAR RENT A CAR L.L.C (DUBAI, UAE)

November 2021- till date

Roles and Responsibilities:

- Look through work orders to determine the day's client's pick-ups and time self accordingly.
- Chart out short and safe routes to destinations and drive on charted out routes to endpoints.
- Preventive maintenance by the end of the every day.
- Detailed inspection of the vehicle.
- Implemented a core preventive maintenance system which increased the vehicle's live by a considerable time.
- Handing over and receiving the vehicle to the clients on actual time.
- Provide assistance to clients by helping them to embark and disembark from the car.

STRENGTH

- Strong Desire for Self-Improvement.
- A good team Player.
- Ability to strike a friendly chord with any kind of personality and versatility.
- Quest to achieve great knowledge

PERSONAL SKILLS

- Comprehensive problem solving skills.
- Ability to deal with people diplomatically.
- Willingness to learn, team facilitator, hard worker.
- Overall leadership quality.

INVENTORY CONTROLLER CUM SUPERVISING LIBRA STAR TEXTILE TRADING (DUBAI, UAE) August 2017-July 2021

Roles and Responsibilities:

- Check and compare good received with purchase invoices bills of lading purchase orders and requisitions.
- Perform physical inventories and keep perpetual inventory records of the quantities of stock on hand.
- Managed security and accountability of inventory.
- Drafted transactions for data entry and carried out basic clerical tasks.
- Enforced route cause problem solving and corrective action process.
- Evaluated stock items for surplus and suggested alternative stocking programs.
- Notify supervisors when stock becomes low and replenish the stock on shelves as needed.

EDUCATION

MASTER DIPLOMA IN INTERIOR ARCHITECTURE

Dream Zone School of Creative Studies- Kerala- 2016

HIGHER SECONDARY – MASM Higher Secondary School

Board of Higher Secondary Examination, Kerala- 2014

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

MOHAMMED YOUNUS