

Mosaab Abdulghani

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Professional Summary

Results-driven **warehouse professional** with 3+ years of experience in inventory management and **logistics**, seeking to leverage my expertise in a dynamic retail environment in the UAE, utilizing **shipping**, **packing**, and **delivery** skills to ensure timely and efficient operations, with a strong background in **procurement**, **regulations**, and **maintenance**.

Education

University of Bahri

Oct 2015 - Aug 2020

Bachelor's in Human Resource Management

- Gained foundational knowledge in human resources, focusing on workforce planning and **supply chain** operations.
- Developed strong **interpersonal** and **communication** skills, aiding in effective interaction with clients and team members.

Experience

Storekeeper

Sept 2020 - Aug 2023

Samil Industrial Company, *Sudan*

- Managed and organized a large inventory of industrial supplies, ensuring items were well-stocked and readily available for various departments, utilizing **warehouse management systems** and maintaining precise records of inventory transactions and movements.
- Implemented an effective **inventory management** system, reducing material wastage by 15% through better tracking of goods and materials, and conducted regular audits and stock checks to maintain accurate inventory records and ensure compliance with internal policies and regulatory requirements.
- Coordinated with suppliers to schedule deliveries and resolve any discrepancies in supply orders, enhancing relationships and ensuring continuous supply, and trained and supervised junior staff in proper inventory management and storage techniques, leading to improved efficiency and reduced handling times.
- Demonstrated **leadership** and **problem-solving** abilities in managing warehouse activities, including inventory control, optimizing workflows, and training staff.

Certifications

Logistic Operation Management Course Certificate: From Concept Training Center, July 2023

Disaster Risk and Crisis Management: From Concept Training Center, July 2023

ICDL: From Idrak, July 2023

Valid UAE Driving License: Valid UAE driving license

Languages

- Arabic
- English

Logistics Operations Skills

Inventory Management Systems: Expertise in **inventory management systems** and database software, with ability to maintain precise records of inventory transactions and movements.

Warehouse Operations: Skilled in managing **warehouse operations**, including inventory control, optimizing workflows, and training staff, with a strong background in **quality control** and **health and safety** regulations.

Leadership and Training: Proven ability to lead and train teams, with strong **leadership**, **problem-solving**, and **communication** abilities, and proficiency in **Microsoft Excel** and database software.

Soft Skills

- Strong **organizational** and time management skills
- Detail-oriented with strong analytical skills
- Excellent **communication** and **interpersonal** skills