



Moses Sekitto

Storekeeper / sales

PERSONAL SUMMARY

Dedicated Storekeeper and Sales Associate with 4+ years of experience in inventory management, stock control, and customer service. Skilled in maintaining accurate records, optimizing stock levels, and ensuring smooth store operations. Strong ability to track inventory, handle customer inquiries, and drive sales through excellent communication and product knowledge. Committed to supporting operational efficiency and enhancing customer experience.

EMPLOYMENT HISTORY

Electrician / Storekeeper 2019 – Present

Cogent Electromechanical – DUBAI

Key Qualifications & Responsibilities

- Maintained accurate inventory records for electrical components and tools.
- Conducted stock audits and verified incoming materials against purchase orders.
- Assisted in warehouse organization, ensuring proper storage of materials.
- Coordinated with suppliers to ensure timely delivery of materials.
- Implemented safety procedures to handle and store electrical supplies secure

Sales Associate & Storekeeper 2017 – 2019

Marvin Retail Stores - Uganda

Key Qualifications & Responsibilities

- Monitored stock levels and ensured product availability to prevent shortages.
- Maintained organized inventory records, processed returns, and managed stock transfers.
- Assisted customers with product selection and provided recommendations to boost sales.
- Ensured all products were accurately labeled and priced for customer clarity.
- Managed daily sales reports and handled cash transactions with accuracy.

Sales Personnel & Inventory Assistant 2014 – 2016

Norah Restaurant

Key Qualifications & Responsibilities

- Managed stock by tracking deliveries and monitoring supplies to avoid shortages.
- Assisted in promoting daily specials and ensuring an appealing product display
- Conducted regular stock checks to minimize losses and prevent product damage.
- Handled cash payments, processed orders, and ensured customer satisfaction.
- Maintained clean and organized storage areas for easy product retrieval.

Key Achievements

- Achieved the highest sales record in the store's history, exceeding monthly targets by 30%.
- Participated in inventory management, reducing stock discrepancies by 20% through accurate tracking.

CONTACT DETAILS

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📍 Abu Dhabi UAE

PERSONAL DETAILS

Nationality: Ugandan
Marital Status: Single
Visa status: Employment

LANGUAGE

English ●●●●
Arabic ●●

EDUCATION

Makerere Business Training Center
Diploma in Procurement & logistics management

Makerere University
Early Child hood Development

SKILLS

- Inventory Management
- Stock Control
- Cash Handling
- Sales Transactions
- Customer Service
- Complaint Resolution
- Product Merchandising
- Promotion
- Supply Chain Coordination
- FIFO & Stock Replenishment
- POS System & Reporting
- Team Collaboration & Communication