



# MUBASHSHIR RAZA

SALES EXECUTIVE

## CONTACT

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## SKILLS

Communication Skills  
Customer Service Excellence  
Sales and Target  
Achievement  
Product Knowledge  
Problem-Solving Ability  
Billing System Proficiency  
Team Collaboration  
Time Management  
Attention to Detail  
Inventory and Stock  
Management  
Upselling and Cross-Selling  
Techniques  
Positive Attitude and  
Professionalism  
MicroSoft Skills(Excel,Word)  
Power Point Presentation

## LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Urdu (Fluent)



## PROFILE

Motivated Retail Sales Executive with 2 years of experience delivering excellent customer service and consistently exceeding sales targets. Skilled in product promotion, client engagement, and maintaining organized, high-performing retail environments."



## WORK EXPERIENCE

- Vishal Mega Mart (India)** FEB-2024 - APRIL 2025  
**Sales Executive**
  - Greet and engage customers to identify their needs and preferences
  - Recommend suitable products and explain features, benefits.
  - Achieve daily, weekly, and monthly sales targets.
  - Handle customer queries, complaints, and provide effective solutions.
  - Maintain attractive product displays and ensure shelves are stocked.
  - Monitor inventory levels and assist with stock replenishment.
  - Keep up-to-date with product knowledge, promotions, and policies.
  - Support in-store marketing and promotional activities
  - Basic knowledge of CRM Portal
- Wasat International Pvt Ltd(India)** AUG- 2023 - JAN- 2024  
**Sales Executive**
  - Greet and assist customers in selecting clothing items.
  - Suggest styles, sizes, and fits based on customer needs.
  - Maintain neat and organized clothing displays.
  - Re-stock shelves and arrange merchandise by category.
  - Assist at fitting rooms and offer styling advice.
  - Process sales using the POS system.
  - Handle exchanges and basic customer inquiries.
  - Tag new arrivals and help with inventory checks.
  - Support visual merchandising and in-store promotions.
  - Work with team to meet sales goals and ensure customer satisfaction.



## EDUCATION

- Bachelor of Technology(CS)** 2019 - 2023  
Dr A.P.J Abdul Kalam University(India)
- Senior Secondary School** 2017 - 2019  
National Public School
- Secondary School** 2015-2017  
DSR Public School