

Mubbshir Ali

Summary

Being Graduate in Marketing plus having Job experience of almost 06 years involving in Planning, Procurement, sales, channel development, Team development and Leading. Working in different organizational environments at different locations makes me enable to take any new challenge and personal growth.

Education

B.Com (Hons) from HCC Punjab University, Lahore.
2013 — 2017

D.Com from Gov't institute of commerce, Sahiwal (Sargodha).
2011 — 2013

Matric in Science from BISE, Sargodha
2009 — 2011

Achievements and Curricular Projects during Studies.

- Did a Project “Rabbit Meat” as an Entrepreneur.
- Develop and Launch a new Juice in the Market named as “Pure Roh”
- Did a project “Letter of Credit” as an international Banker and Financer.
- Did a project “Car ijara” as an Islamic Banker.
- Conduct a research “Issues of Hostlized students” as CRH
- Successful deployment of EMAN NG system.
- Received full merit-based academic scholarship from Hailey college of commerce (2013-2017)
- Received merit-based Lap Top award from Prime Minister of Pakistan (2017)
- Received merit-based Solar panel award from CM Punjab (2013)

Language

- Urdu
- English
- Punjabi
- Sraiky



Personal Details

Cell and WhatsApp:

+92-305-9927204

+971543505859

Passport No:

MZ1822891

Visa:

Employment visa

Date of Birth:

23-Mar-1992

Address:

DIC Dubai

Skills

Good hands on **WMS**, **Reef Master** and **Supply Chain** software.

Inventory Management (Consolidation, Migration, Inbounding, Out bounding, LIFO, FIFO and FEFO).

Inbounding (Direct and Indirect receiving of fresh items from vendors).

Expert in **EMAN NG** (A software about accounts which developed by FCEPL)

Good in working at **SAP** (Store record), **Tenforce** (IR's), **Life** (For employ record), **Decibel** (for Salary and leave record), **Horizon** (for PADP), **I2P** (for invoice payments), **QIR** (for Quality IR's), **IK logistic** (For record and tracking), **IK NADRA** (For online payments) and **Microsoft Office** (For general reporting).

Efficient planning, forecasting and its implementation. Routes making, assigning targets and leading the Team.

Oversaw the seventy plus location at the time.

Ensuring Business partner KPIs.

Employment History

Warehouse Associate

Organization: Noon AD Holdings Ltd.

Concern Area: DS02 Al Quoz Dubai UAE.

Job Period: Currently working here.

Responsibilities:

- Check customer's complaints within two minutes after generating, responding it and resolve it ASAP.
- Engage finance team for repayment if it necessary.
- Lead the shift and manage floor from all aspects.
- Provide all type of reporting to TL, supervisor and all connected departments.
- Fulfil customers order within 15 minutes.
- Insure that the products are put at right and accessible place.
- Receive products from vendors, Update in to the system and inform finance team for payment.
- Receive inventories from company warehouse and acknowledge it.
- Remove damage, near to expiry products from shelves send back to concerns.
- Dispose off products which are necessary.
- Insure the temperature of chiller and freezer to maintain the quality of products.
- Insure the inventory facing for easy piking.
- Update management on daily basis about inventory status.
- Manage shift and responsible for all activates during shift.

Assistant Admin & Account Officer

Organization: Friesland Campina Engro Pak Ltd.

Concern Area: Muzafar Garh, Roiling wali, Jatoi, Shaher Sultan, Ali Pur and Uch Sharif.

Job Period: Jan, 2018-Jun, 2023

Responsibilities:

- Approve payments of suppliers on daily basis.
- Report loss/gain to line manager, quality team and concern MCO's.
- Fixed Suppliers rate on instruction of area manager.
- Proceed salaries of all contractual staff on monthly basis.
- Maintain all record for Halal, ISO and internal audits.
- Manage 45 plus sub milk collection centers.
- Coordinate with Operational, Quality, Engineering and EMAN team.
- Responsible of down word communication.
- Manage cash and bank book on daily basis.
- Responsible for all fixed assets verification in area.
- Insert new suppler in system and issue new codes.
- Responsible to apply all new SOP's in concern filed.
- Arrange vehicles for milk collection from sub centers and dispatch it to plant.
- Approve Dailies of all vehicles (Fixed daily + Running KM).
- Generate TPT bills at the end of month.
- Doing inspection of all vehicles once in week according to the VCL.
- Doing safety training to all staff once in week and all fresher before starting work.

Achievements during job tenure:

- Successful deployment of EMAN NG system
- Develop new area office Rohillan wali
- Get A+ grade in 2022 on performance base
- Become member of Development team in 2021
- Get award of best cost controller in 2019

SALES OFFICER

Organization: Colgate and Palmolive pvt Ltd

Concern Area: Tahseel Sahiwal (Sargodha)

Job Period: June, 2017-Sep, 2017

Responsibilities:

- Covering corporate business of the company in Sahiwal.
- Managing existing corporate clients.
- Addition of new clients to the business.
- Achievement of monthly and quarterly target.

Achievements during job tenure:

- Did record sale of 6 million in a single month.

Internship

Organization: United Bank Ltd

Concern Area: Farooka (Sargodha)

Job Period: July, 2016-Sep, 2016

Responsibilities:

- Account opening of new customers.
- Making at least 50 new card of customer per day.
- Reconciling of accounts of customer in case of any query.
- Visiting two to three new people in week for new opening.

Achievements during job tenure:

- Did achieve all targets within time limit and receive internship completion certificate.

References will be furnished upon demand.