



Muhammad Salik

Admin Office

✉ sboy3409@gmail.com ☎ +923326021120 📍 Multan 🇵🇰 Pakistan
in www.linkedin.com/in/syed-salik-0bb03b282/ 📺 live:cid.8d6ac0394ef744

PROFILE

1. Chain One Furniture Tower | Employer
 - Managed teams and operations, ensuring smooth functioning of the business
 - Oversaw customer service and maintained high customer satisfaction levels
2. Gold Designer Jewellery | Freelance
 - Designed and created unique gold jewelry pieces
 - Collaborated with clients to bring their vision to life
3. Supermarket | Cashier
 - Provided excellent customer service, ensuring a positive shopping experience
 - Handled cash transactions and maintained accurate records

- *Provide direct and indirect customer service (ex: handling customer goods and bagging, assisting in other instructed store activities, maintaining cleanliness & orderliness at checkouts)*
- *Ensure proper usage of POS systems, Bank POS other equipment at checkout with care and diligence*
- *Contribute towards store sales through suggestive selling and upselling*
- *Register online/ home delivery sales transactions and coordinate with deliveries as per requirement*
- *Proper registering of transactions through the POS system by handling cash and valuables and operating/ registering transactions in various modes with no discrepancy in the transaction.*

LANGUAGES

- Hindi (Fluent) - English (Fluent) - Punjabi (Fluent) - Urdu (Conversational)

PROFESSIONAL EXPERIENCE

State Life Insurance, Sehat Card Deta Collector

May 2022 – August 2024 | Multan, Pakistan

i AM A Deta Collector.For Shat Car. Deta Collect From Hospitals.

INTERESTS

Painting: Proficient in painting and creating art in various mediums. - Sports: Enthusiastic about sports, particularly football and cricket.

EDUCATION

**BA/Bachelor Of Arts, Al Humadn Modal
School/Allama Iqbal Open University.**

May 2014 – September 2020 | Multan, Pakistan
fosters skills in critical analysis, independent thinking,
creativity, research, and writing.

FA, Civil Lines College Multan

August 2014 | Multan, Pakistan

SKILLS

MS Office Suite (Word, Excel, PowerPoint) - ● ● ● ● ●

Gold Jewelry Design - Customer Service -

Team Management - Communication -

Problem-solving

AWARDS

Gold designer Award Multan

Best Employer of the Month in Chain One Tower