

Muhammad Salik

Admin Office

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PROFILE

1. Chain One Furniture Tower | Employer

- Managed teams and operations, ensuring smooth functioning of the business

- Oversaw customer service and maintained high customer satisfaction levels
- 2. Gold Designer Jewellery | Freelance
- Designed and created unique gold jewelry pieces
- Collaborated with clients to bring their vision to life
- 3. Supermarket | Cashier
- Provided excellent customer service, ensuring a positive shopping experience

- Handled cash transactions and maintained accurate records

Picking goods for Stores (STO) and palletizing the goods in proper condition.

Keeping goods in a FIFO system and maintaining temperature.

Communicating with storekeepers and buyers when the goods are in stock.

Goods are loading properly in the vehicle on a market basis.

Unloading air shipment and sea shipment.

Focusing stock rotation and inventory with the support of Storekeepers.

Proper care of the Perishable goods when loading and unloading.

Checking the quality of goods while picking and stacking.

Cleaning the chillers

LANGUAGES

- Hindi (Fluent) - English (Fluent) - Punjabi (Fluent) -Urdu (Conversational)

PROFESSIONAL EXPERIENCE

State Life Insurance, Sehat Card Deta Collector

May 2022 – August 2024 | Multan, Pakistan i AM A Deta Collector.For Shat Car. Deta Collect From Hospitals.

INTERESTS

Painting: Proficient in painting and creating art in various mediums. - Sports: Enthusiastic about sports, particularly football and cricket.

EDUCATION

BA/Becholar Of Arts, Al Humadn Modal School/Allama Iqbal Open University. May 2014 – September 2020 | Multan, Pakistan fosters skills in critical analysis, independent thinking, creativity, research, and writing.

FA, Civil Lines College Multan

August 2014 | Multan, Pakistan

SKILLS

AWARDS

Gold desginer Award Multan

Best Employer oF the Month in Chain One Tower