

### **Contact**



00971529387287



adeelmalik1110@gmail.com



Algouz 4 industrial area Dubai

## Language



English



Urdu



Punjabi

## **Skills Summary**

MS Office

Adobe Photoshop

Corel Draw

In Page

## **Expertise**







# MUHAMMAD ADEEL

## **Objective**

Seeking a suitable Position in Professional Organization where I utilize my skills to achieve organizations objective as well as my career development.

### **Personal Information**

Father Name: MUHAMMAD YOUSAF

**CINC:** 37203-8211711-9

PASPORT# CR1407112

**Emirates ID:** 784-1997-1267040-7 **DOB:** 27 NOVEMBER 1997

RELIGON: ISLAM MARITAL STATUS: SINGLE

SIRA CERTIFICATE

### **Experience**

- I year experience as a security guard in trojan security services
- 6 Months experience as a receptionist and building management in UAE.
- 02 Years' Experience in Administration Branch in Superior College Talagang
- 02 Years' Experience in Accounts/Document Controller in Cambridge International Science College Talagang
- 01 Year Experience in Computer Operator at Almanar Travel and Tours Islamabad
- 01 Year Experience in information Officer at Torcia Education System Islamabad

### **Education**

Bachelor of Science: Computer Science – 2021 Punjab University Lahore.

Intermediate: ICS - 2016 BISE Rawalpindi. Matric: Science -2014 BISE Rawalpindi.