

# Muhammad Ikraam

## Manager Warehousing and Logistics

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CSCA (Certified Supply Chain Analyst) | Warehousing | SAP MM | Logistics | Procurement | Budgeting

## Professional Summary

Professional and trustworthy Supply Chain Expert with **17** years of experience handling various materials in warehouse and business settings. Dynamic Logistics Coordinator with a drive for tackling goals and achieving success. Bringing forth the ability to lead and collaborate, with a substantial knowledge of supply chains and logistics networks. Bringing forth a motivated attitude and the ability to establish strong and productive relationships with other company members. A strong team player that effectively maintains a healthy and safe environment and working relationships with co-workers, supervisors, and clients.

## Key Skills:

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|------------------------|------------------------|-----------------------|
| ✓ WH Operations        | ✓ Transport Management | ✓ Presentation Skills |
| ✓ SAP MM               | ✓ 3PL Management       | ✓ GEMBA               |
| ✓ Communication Skills | ✓ Delivery Operations  | ✓ KPI Management      |
| ✓ Inventory Management | ✓ Effective Teamwork   | ✓ DMAIC               |
| ✓ Problem Solving      | ✓ Transport Management | ✓ 3PL Management      |
| ✓ Delivery Operations  | ✓ Procurement          | ✓ PO/PR Creation      |

## Relevant Professional Experience:

### Warehousing and Logistics Supervisor.

Philip Morris International (Pakistan) Ltd.

June 2022 – Present

Mardan – KPK

Reporting to the Strategy & Planning, Delivery Manager, the Role Includes Contracts and Vendor Management, Budgeting, Forecasting, Training and Development of Junior staff, Tobacco Warehouse Operations Management, Inventory Controls, Cycle Counts, Internal and External Audits, Logistics Operations, 3PL Management, Procurement and Material Handling using SAP MM, SAP PP Modules, Warehouse Optimizations, Safety Health and Environment Standards.

- Managing inbound logistics of leaf tobacco from buying stations.
- Proposed and implemented solutions to streamline warehouse operations, reduce waste, and increase productivity.
- Providing guidance, training, and support to staff to ensure adherence to company policies, safety regulations, and operational procedures.
- Maintaining accurate inventory records through regular cycle counts, reconciliations, and periodic audits.
- Identifying areas for process improvement and operational efficiency enhancement.
- Managing outbound logistics of packed tobacco for domestic/export.
- Collaboration with the maintenance team to ensure that warehouse equipment and facilities are well-maintained and in optimal working condition.
- Managing cross functional Workplace Inspections and Risk Assessments to develop enhanced safety culture.
- Managing 3PL for efficient logistics operation.
- Prepare dispatch plan from rental warehouses, Examining rental warehouses inventory level.
- Managing fixed/variable logistics cost, Minimized VTAT.
- Prepare effective route plans for variable logistics.
- Ensure availability of vehicles & grades on time.
- Managing containers (20ft/40ft) according to warehouses route.
- Managing priority offloading of grades as per nature of need.
- Managing 3rd party labor contractors.
- Ensure PPEs of warehouse staff & 3rd party vendors.

- Managing warehouses pest management system.
- Managing warehouses building stability & safety risk assessment.
- Managing equipment calibration to avoid weight variances.
- Managing FEFO implementation using strict Inventory Controls.
- Spearheading initiatives for digitization, leveraging SAP, and effectively coordinating budgetary aspects.
- Budgeting and forecasting for Warehousing along with Contract Management with transporters.
- Formulated and executed operational policies and procedures to enhance efficiency.
- Supply Chain Planning and Strategy.

## Warehousing and Logistics Co-Ordinator.

Nestle Pakistan (Pvt) Ltd.

Apr 2008 – June 2022

Sheikhupura/Kabirwala

Reporting to the Factory Supply Chain Manager, the Role Includes Warehouse Operations Management, Inventory Controls, Cycle Counts, Internal and External Audits, Logistics Operations, 3PL Management, Procurement and Material Handling using SAP MM, SAP PP Modules, Warehouse Optimizations, Safety Health and Environment Standards.

- Worked to advance a positive supply chain and powerful logistics networks.
- Managed all logistics from supplier to customer.
- Developed and executed strategy for logistics and inventory management.
- Worked as Warehouse operations specialist,
- Material Planning,
- Raw and Packaging Material inbound/outbound management,
- Procurement.
- Inventory Management,
- Stock Handling both In SAP and physical,
- Space Utilization.
- Delivery Operations.
- Transport Management.
- Enhanced Dwell Time Efficiency by reducing VTAT, Vehicle Utilization.
- Resource Planning for all incoming vehicles.
- Daily reporting of inbound, outbound and in hand stock.
- Shift Wise coverage of stock and issuance management to production lines for smooth and uninterrupted operations at lines.
- Safety, Health, and environment compliance.

## Additional Experience/Projects:

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### Haleeb Foods.

Logistics, Warehousing, Material Handling.

Rahim Yar Khan

Feb 2010 - Dec 2010

- ✓ Worked at Haleeb Foods Rahim Yar Khan (3PL), for Nestle.
- ✓ Arrangements of R&P materials at plant to ensure continuous operations.
- ✓ Management of Warehouse.
- ✓ Utilization of space at HFL WH and adjusted FCMP, Maintained Hygiene following GWPs and NQM standards.
- ✓ Material Inbound/Outbound and Storage.

### 3PL Manager,

Jan 2011 - Jul 2012

- ✓ Worked at 3PL Warehouses i.e., Sayyed Bhai, PCM-SKP, Beltex, and in Multan, Managed Security setups.
- ✓ Stock Movement both inbound and outbound.
- ✓ Arranged for proper Hygiene conditions, Integrated Pest Management.
- ✓ Managed all Recommended Safety measures.
- ✓ Logistics and Supply Chain Operations, Inventory Controls, Material Handling and Ensured safe Forklift operations.

## Achievements:

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- ✓ Optimized Warehouse storage area by creating mezzanine floors and saved 9.5 Mio PKR/Monthly by avoiding rental space.
- ✓ Utilized wooden pallets of Finished goods and avoided procurement of new pallets for green leaf, avoiding cost of 5.5 Mio PKR/Annually.
- ✓ Created and implemented warehousing SOPs, workflows and Work instructions, trained staff on all procedures.
- ✓ Managed to install RFIDs on Forklifts to enhance safety and avoid collision of forklifts to pedestrians.
- ✓ Designed and Procured Hand Trolleys for safe handling of tobacco by following ergonomic standards, also saved additional labor cost.
- ✓ By Changing Green leaf warehouse's layout, created an additional space for 0.5 Mio Kg Tobacco.

## Education:

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BZU, Multan  
Jan 2004 - Jan 2006  
**Graduation**  
Journalism

BZU, Multan  
Apr 2023 - Present  
**MSc.**  
Mass. Com.

International Supply Chain Education Alliance.  
**CSCA**  
Certified Supply Chain Analyst  
June- 2023

## Certifications:

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|---|--|
| ✓ Supply Chain Management Tools and Techniques.                 | International Supply Chain Education Alliance. |
| ✓ Procurement and Logistics Management.                         | International Supply Chain Education Alliance. |
| ✓ Supply Chain Planning and Strategy.                           | International Supply Chain Education Alliance. |
| ✓ Critical Thinking Strategies for Better Decisions.            | Udemy Business.                                |
| ✓ Life and Career Coaching using GROW Model.                    | Enabling Transitions                           |
| ✓ Negotiation Fundamentals: Get Better Deals                    | Udemy Business.                                |
| ✓ The Data Strategy Course: Building a Data Driven Business.    | 365 Careers.                                   |
| ✓ Lean Six Sigma Program and Project Management                 | International Supply Chain Education Alliance. |
| ✓ ISO 45001 - Occupational Health and Safety Management System. | Occam Consult.                                 |