

# Muhammed Ashkar

## • CAREER OBJECTIVES

- Seeking for a job to pursue a highly rewarding career and healthy work environment where I can utilize my skills and knowledge, efficiently for the organizational growth



+971 58 1647400



[ashkarp38@gmail.com](mailto:ashkarp38@gmail.com)



Dubai-UAE

## LOGISTICS- SPECIALIST/CUSTOMS CLEARANCE/PROCESSING MANAGEMENT



### EXPERIENCE - 5 YEARS

#### NESTO GROUP INTERNATIONAL-UAE



RECEIVER-INVENTORY [Jan 2020- present]

- Receive shipments, check for damages and sort stock for distribution in the store.
- Keep record of invoices send and received.
- Contact supplier and resolve any shipping issues.
- Fill orders by taking items from the warehouse and prepare them of delivery.
- Tracking inbound and outbound orders to prevent overstocking and out of stock (OOS).
- Maintaining and updating records of purchase orders, pricing reports and inventory records.

#### VKM TRADING- KERALA, INDIA

ACCOUNTANT [Jun 2019- Jan 2020]

- Manage all accounting transactions.
- Prepare budget forecasts.
- Ensure timely bank payments.
- Handle monthly, quarterly, and annual closings.
- Manage balance sheets and profit/loss statements.

#### IFX FREIGHT& LOGISTICS PVT LTD-KERALA, INDIA



Operation Executive [Sept 2017-May 2019]

- Clear the shipments of import or exported goods.
- Responsible for obtaining and filling out all the paper-Work needed to present government agencies for a shipment of goods.
- Identifying ways to reduce or eliminate the amount of duty for goods.
- Determining correct tariff classification and appropriate duty and taxes.
- Maintaining accurate record.

Declaration: -

I hereby declare that all the information given is true to the best of my knowledge.

Muhammed Ashkar P

## About Me



## EDUCATION

BBA-Calicut University  
Advanced Diploma in Logistics &  
Supply Chain Management

### Technical Skill

FOCUS-Customs Import/Export  
Online Filing Software

MS office

SAP Business Software

TALLY ERP

### Area of Expertise

Global logistics

Supply Chain Management  
Procurement

Relationship management  
Documentation

Client Co-ordination

Quick follow through

Inventory

### Personal Details

Nationality: Indian

Visa Status: Employment

Notice Period: One Month