

MUHAMMED ASLAM

Cashier cum Customer Service Representative



Address: Al Musalla, Sharjah, UAE

Mobile: +971 505938346

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CORE SKILLS

- Cash Handling & Transaction Accuracy
- Customer Service
- Inventory Management
- Attention to Detail
- Safety Awareness
- Problem-Solving
- Interpersonal Skills
- Multitasking
- Time Management
- Positive attitude
- Team Player
- Communication Skill

IT SKILLS

- Point of Sale (POS) Operation
- MS Office

PERSONAL DETAILS

Nationality: India
Date of Birth: 29/06/1999
Gender: Male
Marital status: Single
Language Known: English, Hindi, Arabic
Passport No: U6866445
Visa Status: Employment Visa

HOBBIES: Travelling, Photography, Book Reading

Note: Available Immediately

OBJECTIVE

Seeking a cashier / Customer Service Representative position where I can utilize my strong customer service skills and proficiency in handling financial transactions to contribute to the smooth and efficient operation of the business while providing a positive experience for customers.

PROFILE SUMMARY

Detail-oriented and customer-focused cashier cum Sales attendant with over 2.5 years of experience in managing cash transactions, maintaining accurate transaction records, and delivering exceptional customer service in fast-paced retail environments. Experienced in operating POS systems, handling cash, credit, and digital payments, and resolving customer inquiries efficiently. A keen eye for detail, and the ability to work under pressure while ensuring a smooth and positive checkout experience. Committed to upholding company policies, minimizing discrepancies, and contributing to overall customer satisfaction and store success.

WORK EXPERIENCE

Cashier cum Sales Attendant – Abu Dhabi National Oil Co.
(ADNOC Distribution – Sharjah, UAE) - DEC 2021 – AUG 2024

- Operate the cash register and process transactions for fuel, convenience store items, and other services offered at the station.
- Accurately handle cash, credit, debit, and fuel card payments, ensuring all transactions are recorded properly.
- Assist in daily closing procedures, including balancing the cash drawer, preparing daily reports, cash deposit to Transguard cash deposit Machine and securing the premises.
- Provide excellent customer service by greeting customers, answering questions about products and services, and addressing complaints promptly and professionally.
- Promote Sales by informing customers about promotions, discounts, and loyalty programs to enhance sales and customer satisfaction.
- Stock and restock merchandise, ensuring that products are neatly displayed and shelves are fully stocked.
- Conduct regular checks of fuel levels and report any discrepancies or potential issues to management.
- Follow safety protocols to ensure a safe environment for customers and employees, including monitoring for potential hazards.
- Monitor fuel pumps and ensure they are functioning correctly, assisting customers with pump operations and addressing any issues.
- Maintain a clean and organized work area, including the checkout counter, fuel pump areas, and convenience store shelves.

Sales Man - Reload Men's Wear Kerala, India

JUNE 2020 – DEC 2020

EDUCATION

2020 : BA Economics
Calicut University, Kerala, India

2017 : Higher Secondary Education
Board of Higher Secondary Examination, Kerala, India

2015 SSLC
Secondary School Living Certificate Kerala, India