



CONTACT

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Dubai, UAE

Visa Status: Visit Visa

SKILLS

- Effective Communication
- Microsoft Office
- Dedicated Team Player
- Detail-Oriented
- Strong Relationship With customers
- Multitasking
- Time Management
- Critical Thinking
- Active Listening
- Problem Solving

LANGUAGE

- English
- Hindi
- Malayalam

PERSONAL INFO

DATE OF BIRTH

17/12/1998

NATIONALITY

Indian

MARITAL STATUS

Single

MUHAMMED RASHID

Operations - Inventory Controller cum Sales Executive

PROFILE

Skilled Operations and Customer Service Professional with 5+ years of experience in warehouse management, inventory control, and retail sales at Flipkart and FlavorMart Foods LLP. Proven ability to coordinate dispatches, manage stock, and deliver exceptional customer service. Strong in communication, teamwork, and achieving operational targets. Seeking to contribute to a dynamic role in operations or customer relations.

WORK EXPERIENCE

Flipkart - Coimbatore (India)

Operations Executive - Warehouse Apr-2024 - Feb-2025

- Acted as a key liaison between warehouse teams and upper management, ensuring seamless communication of operational updates, targets, and performance reports.
- Collaborated closely with executives to plan and coordinate daily warehouse operations, including manpower allocation, order processing, and inventory movement.
- Planned and monitored daily activity workflows to meet dispatch and delivery targets in line with organizational KPIs.
- Oversaw timely dispatch of finished goods, ensuring accurate packaging, documentation, and shipment tracking in accordance with delivery schedules.
- Conducted regular stock audits and reconciliations to maintain inventory accuracy, minimize discrepancies, and ensure availability of goods.
- Ensured compliance with safety protocols and standard operating procedures (SOPs) to maintain a secure and efficient warehouse environment.

FlavorMart Foods LLP

Sales Executive cum Inventory Controller 2019 - 2024

- Processed an average of 150+ sales transactions daily with a 99.9% accuracy rate, ensuring smooth and efficient checkout operations.
- Delivered excellent customer service by assisting shoppers with product inquiries, availability, and recommendations, contributing to increased customer satisfaction and repeat business.
- Managed point-of-sale (POS) systems, maintained accurate cash handling procedures, and performed daily cash drawer reconciliations to ensure zero discrepancies.
- Monitored and controlled inventory levels by tracking stock movements, identifying low-stock items, and assisting with stock replenishment and ordering.
- Conducted regular inventory audits and reported variances to reduce shrinkage and maintain accurate stock records.
- Collaborated with store staff to ensure visually appealing product displays, organized shelves, and maintained a clean and customer-friendly environment.
- Supported promotional activities and sales campaigns, contributing to store targets and overall business growth.
- Coordinated with suppliers and the back-office team to resolve inventory issues, delayed shipments, and product returns.

EDUCATION

Warehouse And Inventory Management

SLBS MARKLANCE - 2024

Bachelor of Commerce

RABINDRANATH TAGORE UNIVERSITY - 2023

Higher Secondary Education

KERALA HIGHER SECONDARY EDUCATION BOARD/ Calicut, Kerala - 2016