# MUHAMMED SAHAL

### Customer Service Representative | Sales Agent

E ¦971 558485439 / ¦968 94046947

International city, Dubai

sahalsaleem8069@gmail.com



Enthusiastic Customer Service Representative with over 5 years of Experience in sales, customer service, and problem resolution. Dedicated to bettering the customer experience with reliable

Product education, timely assistance, helpful feedback and respectful conflict management response. Proven ability to handle to handle customer inquiries and complaints in a professional & courteous manner.

# **EXPERIENCE**

### Customer Service Representative

#### Western International Group -(Nesto hypermarket)

Roles & Responsibilities

- Communicated with customers to ensure product Understanding, answer questions and facilitate conflict resolution, improving customer satisfaction
- Answering queries and concerns about a company's products or services & Resolving issues and handling customer complaints
- Managed a team of people and assessing their performance through regular Call Quality Audits, Providing feedback sessions.

## Sales Executive

#### Sina Corner Supermarket

Roles & Responsibilities

- Work in a team environment with one goal. Conducts day by day grocery audits.
- Train associates according to policies and applicable laws.
- Manage and supervise up to 25 associates in the Grocery Department Responsible for the overall direction and coordination.

### **GST Billing**

#### **Musthan Industries**

苗 04/2018 - 11/2018 ♀ Kannur, India

Roles

- Prepare tax returns, payments, paperwork, and reports as needed.
- Assess and investigate complicated tax situations in order to find solutions
- · Determine tax savings and offer profit-boosting strategies



# <u>SKILLS</u>

Sales	Time Management		
Customer Service			
Problem Resolution		Mail Handling	
Microsoft Office		Excel	Word
Teamwo	ork		

# **EDUCATION**

#### Bachelor of Arts Arabic

Shamsul Ulama Islamic Academy

╈ 2018 - 2018♥ Koothuparamba, Kerala - India

### Higher Secondary Education

### Shamsul Ulama Islamic Academy

2015 - 2017Koothuparamba, Kerala - India

# **LANGUAGES**

<b>English</b> Advanced	••••
<b>Arabic</b> Advanced	
<b>Hindi</b> Advanced	

# **INTERESTS**

**Nationality: Indian** 

DOB: 25-10-1999

Visa Status: Visiting visa

**Driving License: Valid Oman DL**