

MUHAMMED SALIH K A



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📍 United Arab Emirates

🚀 SKILLS

- *MS OFFICE, MS-EXCEL & WORD
- *TALLY ERP9 & SAP (FICO & MM)
- *Proficiency in accounting software
- *Knowledge of accounting practices
- *Inventory biz

👤 PERSONAL INFORMATION

Date of Birth : 30/07/1998

Nationality : INDIAN

Passport : V2382367

🧩 ACTIVITIES

- *Manage all accounting transactions
- *Prepare budget forecast
- *Publish financial statements
- *Ensure timely bank payments
- *Collect the payments of credit parties

📖 LANGUAGES

- *ENGLISH
- *MALAYALAM
- *ARABIC
- *HINDI

🎯 OBJECTIVE

To achieve a challenging position in a professional organization through self improvement by excelling all responsibilities with sincere hard work, dedication and commitment. To work towards the development of organisation and grow with it.

💼 EXPERIENCE

4 Years of Experience in Accounting & Finance

TEX WORLD

2021 - 2023

ACCOUNTANT

- * Account payable and receivable
- * Prepare daily cash book
- * Book keeping of credit parties
- * Online banking
- * Billing
- * Prepare reports for Managers
- * Execution of funds
- * Handle monthly, quarterly and annual closings

BED LAND

2020 - 2021

ACCOUNTANT & CASHIER

- * Worked as a junior accountant in the main office
- * Recorded daily cash book, posting ledgers
- * Assisted in all financial record matters to the senior accountant
- * Expert in customer relations
- * Telecommunication skills
- * Billing

🎓 EDUCATION

B.COM COMPUTER APPLICATION

2019

Mg university Kerala, india

🎓 PROFESSIONAL EDUCATION

Certified industrial Accountant with SAP FICO from the institute of Accounts Service Society. It was a one year course with intensive training on the practical aspects of accounting and taxation.

- * Diploma in corporate accounts and management
- * Diploma in materials management