



# MUHAMMED SHAHIN



**"An SAP certified application associated with a fundamental knowledge and proven skill in the area of SAP ERP financial accounting andcontrolling"**

**Sincere and Deductive approach towards the work entrusted to me by the company carry out the job in an efficient way that it attributes towards the smooth and efficient functioning of the company there by acquire better knowledge and experience in my profession and enhanced good carrier prospect for a better future.**

## PROFILE

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[muhammedshain7601@gmail.com](mailto:muhammedshain7601@gmail.com)

Al Qusais

Sex : Male  
Date of birth : 22-03-2002  
Nationality : Indian  
Marital status : single  
Passport number : X6111447  
Visa status : Visit Visa

## SKILLS

- Problem solving.
- Team Player.
- Level headed.
- Attention to Detail.
- Excellent Communication skill.
- Troubleshooting Skills.
- Seeing Potential Problems.

## LANGUAGES

- ENGLISH
- MALAYALAM
- HINDI

## CERTIFICATES

- SAP- CERTIFIED APPLICATION ASSOCIATE  
(Financial accounting with SAPER 6.0 Ehp7)
- EXCEL 2019 ASSOCIATE
- TALLY ESSENTIAL PVT LTD
- APTIS ASAP

## EXPERIENCE

### JUNIOR ACCOUNTANT

#### MEGAMED MEDICAL EQUIPMENT LLC

Deira, Dubai

Present

Key Responsibilities:

- Managed Total cycle accounting process for a portfolio of clients.
- Ensuring accounting and timelines of financial reporting.
- Developed & maintained effective accounting policies & procedures.
- Assistant In the preparation of financial statements and budgets.
- Reconciled bank accounts and general ledger accounts on a monthly basis.

### AUDIT ASSISTANT

#### PALLAN & ASSOCIATES, CHARTERED ACCOUNTANTS

Kochi, India

11/2022 – 04/2023

Key responsibilities:

- Accurately preparing and analyzing financial records, making recommendations and flagging client controls which need improvements.
- Application of Financial & Statistical tools in financials for understating the business precisely.
- Ensure compliance of Regulatory guidelines and Generally Accepted Auditing Standards.
- Check, inspect and reconcile bank deposits and payments.
- Maintaining of books of accounts of clients. And rectify the entries to comply with GAAP at the time of Audit.
- Study, inspect and assess, budgets, balance sheets and other related financial statements and records for Audit & other Financial Purpose.
- Assisting Statutory Bank Audits.

## PROFESSIONAL SKILLS

- **SAP (FI):** Familiar with general ledger accounting, accounts payable and receivable, asset accounting, bank accounting and consolidation.
- **Controlling (CO):** Strong knowledge of cost center accounting, profit center accounting, internal orders, product costing and profitability analysis.
- **Regulatory Compliance:** Knowledge of financial regulations, such as GAAP and IFRS, and ability to ensure compliance in SAP FICO processes.
- **Microsoft Office:** Familiar with Microsoft Word, Excel, and PowerPoint.
- **Effective English Communication:** Oral, Written, and Verbal Proficiency.
- **Reliability and Deadline-driven Performance:** Dependable in meeting tasks and responsibilities within the given period of time.

## REFERENCES

Available upon request.

## INTERNSHIP SAP FI-CO

**PRIMUS Tech systems Pvt. Ltd**

Kochi, India

02/2023 to 03/2023

Key Responsibilities:

- Acquired proficiency in various SAP FI sub-modules: General Ledger (FI-GL), Accounts Payable (FI-AP), Accounts Receivable (FI-AR), Asset Accounting (FI-AA), and its configuration through a 3-month practical program.
- As an intern at Primus Tech systems Pvt. Ltd. I utilized the opportunity to gain hands-on experience on SAP FICO, latest software tools, and technologies
- Gained strong knowledge of cost center accounting, profit center accounting, internal orders, product costing, and profitability analysis.
- Performed financial closing activities.
- Completed a project that was supposed to take a month in just 20 days.
- The responsibilities of this profession include understanding an organization's business requirements.

## EDUCATION

**ACCA 7<sup>TH</sup> PAPER PURSUING**

**Pursuing**

INSTITUTE OF ACCOUNTS AND MANAGEMENT

**BACHELOR OF COMMERCE**

**COMPUTER APPLICATION**

**2019 - 2021**

UNIVERSITY OF CALICUT

## DECLARATION

I Confirm that the information provided by me is true to the best of my knowledge & belief. Necessary documents will be provided as per the requirement.

**Muhammed Shahin**