



MUHASHIR P A

Cashier
Accountant

CAREER OBJECTIVE

I aspire for a challenging position in a professional organization where I can enhance my professional skills and strengthen my performance in adding with organization's motto. Myself a self-motivated achiever with an ability to plan and execute.

CONTACT

Phone : [+971-50 521 7943](tel:+971-50 521 7943)
Email : muhashirabdulazeed@gmail.com
Linkedin : <https://www.linkedin.com/in/muhashir-ashi-1089b5268>
Address : Abu Dhabi, UAE

PROFESSIONAL STRENGTH

- Cash Management
- Cash Receipt & Invoicing
- Indian & Foreign TAX
- SAP FI & CO
- Cost & Management Accounting

QUALIFICATION

- BCOM – 2022, Calicut University, Kerala, India
- Diploma in international corporate accounts & management – SURROUND TALLY IT Academy, Thrissur, Kerala, India
- SAP FI & CO – SAP student Academy

COMPUTER PROFICIENCY

- Tally
- Peachtree
- QuickBooks
- Microsoft Office (Excel, Power point, Word)
- Microsoft Windows 7,10

PERSONAL DETAILS

- Nationality : Indian
- Gender : Male
- Date of Birth : 05/10/2000
- Marital Status : Single

WORK EXPERIENCE

• AL THAYIZ ROMANBLINDZ, KERALA, INDIA – CASHIER / SALES EXECUTIVE

December,2022 – February,2024

JOB SPECIFIC SKILLS

- Greet customers as they enter the store or approach the cash register.
- Process sales transactions, including cash, credit/debit card, and electronic payments.
- Issue receipts, refunds, credits, and change due to customers.
- Ensure the accurate handling of cash and other forms of payment.
- Maintain accurate records of transactions and prepare reports as needed.
- Count money in cash drawers at the beginning and end of shifts to ensure amounts are correct.
- Upsell and suggest additional products to customers.
- Provide information about products, services, and store policies.
- Maintain and reconcile general ledger accounts on a regular basis.
- Prepare and review financial statements, including balance sheets, income statements, and cash flow statements.
- Assist in financial audits, providing supporting documentation, and addressing auditor inquiries.

Skills

Communication	100%
Learning.	99%
Teamwork.	100%
Problem-solving.	100%

Language

English	90%
Hindi	65%
Malayalam	100%
Tamil	70%