

MUNISHWARAN KRISHNAN ACCOUNTANT



PERSONAL INFO

📞 +971 501766373
✉ munish.ragavan@gmail.com
📍 Al rashidiya, Dubai
Married Status _ Married
DOB _ 05-05-1988
LINKEDIN _ [munishwaran-k-a6420771](#)
Nationality _ Indian

SKILLS

Managing all accounts
Accounting payable and receivable
Tax Preparation
Financial statements
Sap, Tally, Dynamic

EDUCATION

2005-2008

Bachelor of Science (Maths)
Alagappa University, Tamil nadu

SOFT EXPOSURE

💻 SAP(FICO-MM)
💻 TALLY 9.0
💻 PGDCA, DWT, DTP
💻 Working Knowledge of various
Software's for Erp.

PASSPORT DETAILS

Passport No : W9603739
Issue Date : 07-02-2023
Expiry Date : 06-02-2033
Issued Place: Madurai (TN)

Accounting skills are abilities that allow you to accurately and ethically manage financial transactions, analyze financial data and generate financial reports. They include hard skills such as understanding generally accepted accounting principles, mathematical comprehension and data analysis.

EXPERIENCE

2023-Present

Accountant
Grand tree Cleaning Service LLC, Dubai
Software: Tally Erp9.0

- * Manage all accounting transactions
- * Keep a systematic record of all business transactions
- * Maintain Petty cash, bank reconciliation
- * Compute taxes and prepare tax returns
- * Manage balance sheets and profit/loss statements
- * Report on the company's financial health and liquidity

2021-2023

Finance Executive
James & co, Ramanathapuram, Tamilnadu
Software: SAP

- * Monitoring financial performance metrics and compliance
- * Receiving and responding to approvals and notifications
- * Keeping accurate records for all daily transactions
- * Processing invoices
- * Report on the company's financial health and liquidity

2019-2021

Accountant & Hr Executive
Applus Arabia co. KSA
Software: SAP, TALLY

- * Planning and forming employee benefits package
- * Maintaining the employees' data
- * Execution of employees' performance review procedure
- * Managing the hiring processes of the new employees

2011-2019

Accountant & Billing Executive
Estee Transways, Sriperumbudur, Tamilnadu
Software: Microsoft Dynamics NAV2016 Classic with SQL Server Based

- * Delivery tracking, coordinating distributions, Book Keeping & Accounting Rate negotiation, Creation Freight Bills of Consignment Notes
- * Customer Billing, Creating invoices and account updates to clients
- * Keep an accurate record of client accounts and outstanding details
- * Payment following customer & supplier
- * Accounts and records to maintained under GST-Stock Register, Input tax, Credit availed, Output tax payable and paid, Such other particulars as be prescribed
- * Executed administrative tasks, including document uploading and retrieval

2009-2011

MIS EXECUTIVE & STORE KEEPER
CEVA LOGISTICS PVT LTD, Sriperumbudur, Tamilnadu
Software: DLX(Web based WMS).

- * Maintain confidentiality of all employees, customers, and Company records
- * Co-ordination and supervision of staff in the stores department
- * Maintenance of stores at required levels
- * Protecting against the consequences of non-availability of materials
- * Avoiding damage and deterioration of goods
- * Keeping a record of sales and restocking the store accordingly
- * Planning promotional campaigns for new products or specials