



Muzammil Muyeen Ul Haq

Sales & Marketing Executive

I am capable of good communication skills in English and, I always upgrade my computer literacy. Self-motivated and enthusiastic person, and able to perform well under difficult conditions and different leaderships. I am social and I can keep good relationship with everyone in the organization as well as customers. Integrate well with teams. I have quite sure of my honesty.

CONTACT ME

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📍 Bur Dubai, Duabi

EDUCATION

- **CIM Level 7** Post Graduate Diploma in Marketing| (Reading)
The Chartered Institute of Marketing, UK.
- **CIM Level 6** Diploma in Professional Marketing
The Chartered Institute of Marketing, UK.
- **CIM Level 4** Certificate in Professional Marketing
The Chartered Institute of Marketing, UK.
- Advance Diploma in Business Management
International Professionals Association (IPA), UK.

SKILLS

- Communication
- Customer relationship manamgmt
- Time Management
- Decision making
- Teamworking skills
- A high degree of self-motivation and ambition

EXPERIENCE

Sales & Marketing Executive
[**A.T. Marketing Service (Pvt) Ltd,**
Sri Lanka

2016 - 2023

- Coordinating and facilitating the sales team's daily activities.
- Ensuring effective communication between the sales team and other departments within the organization.
- Assisting in the development and execution of sales strategies.
- Maintaining records of sales data, customer information, and inventory.
- Providing valuable support to the sales team to meet and exceed targets.
- Handling customer inquiries and resolving issues promptly and efficiently.
- Contributing to a positive and collaborative work environment.

Intern

2015 - 2016

Hemas Consumer BrandsHemas
Holdings PLC
Sri Lanka

- Arranging Samples for Customer requirements.
- Participated in meetings with Indirect Customers on sales inquiries.
- Preparing Invoices and Packaging lists.
- Coordinating with Finance for customer and supplier payments.
- Stock coordination with the Ware house.
- Coordinating and document preparation of LC payments.
- Coordinating with the marketing department to develop POSM materials.

REFERENCES

Sampath Abeywardane

Merchandising Manager
Fashion Garments Co2 Ltd

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