**CURRICULUM VITEA**

Name: AKOH RAPHA MBI

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Tell: +250792104989

Nationality: Cameroonian

***Educational Profile***

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| --- | --- | --- |
| **Level (Institute)** | **Certificate Achieve** | **Date** |
| Institute of Legal Practice and development Nyanza (Rwanda) | Post Graduate Diploma in Legal Practice and Development | January 2023-July 2023 |
| University of Buea (Cameroon) | Bachelor Degree in Law | 2017-2020 |
| University of Yaoundé 1 (Cameroon) | One year study in Geology | 2016-2017 |
| Advance Vocational Training Center Limbe (Cameroon) | Attestation in office Automation | July 18-August 12 2016 |
| High school (B.G.S Molyko Buea) | Advance Level in Science | 2013-2015 |
| Secondary school (G.H.S Ekona) | Ordinary Level in Science | 2008-2013 |

**Professional Profile**

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| **Job/Company** | **Responsibility** | **Year** |
| Associate Barrister and Secretary in Supremacy law firm Buea | Organize files, file and receive documents in court, receive clients. | 2020-2022 |
| Secretary General of Law society University of Buea | Coordinate student activities, organize symposium, Law gala, and also help in arranging files at staff office | 2019-2020 |
| Teacher (charity Bilingual primary school Ekona) | Teach English and other related subjects | 2016-2017 |
| Laborer at surs du Pays | Park drinking water for Distribution | 2018 |

***Skills***

* Proficient in MS package, Particularly in Microsoft word and power point from my training in AVTC
* Excellent written and verbal communicating skills in English
* High attention to details and proofreading ability
* Good research and analytical skills, ability to meet dateline and work under pressure as part of a team from my study in ILPD Nyanza
* Ability to adapt to any kind of working environment.

***Languages***

1. English: Native
2. French: Elementary

***My Hubby***

* Singing
* Cooking
* Reading