



## Massinissa Djellaoui

**Nationality:** Algerian **Date of birth:** 16/07/1991

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**Work:** Hassi r'mel,, 03004 laghouat (Algeria)

### WORK EXPERIENCE

#### QA QC Head

**RanaFort EC** [ 23/09/2022 – Current ]

**City:** Laghouat | **Country:** Algeria | **Project:** CENTRALE TURBINE A GAZ DE HASSI R'MEL 368,152 MW Aux conditions site

- Perform inspections and audits to ensure compliance with project specifications, codes, and standards related to piping, mechanical, and painting activities.
- Conduct material inspections, weld inspections, and visual inspections to verify adherence to quality requirements.
- Coordinate with project managers, engineers, and subcontractors to address quality issues and implement corrective actions.
- Prepare inspection reports, non-conformance reports (NCRs), and quality documentation in accordance with project requirements.
- Participate in pre-commissioning and commissioning activities, ensuring readiness for handover to clients.

#### QC Project Handover

**JGC Corporation** [ 01/07/2020 – 31/08/2022 ]

**City:** Hassi r'mel | **Country:** Algeria | **Project:** SONATRACH HASSI R'MEL BOOSTING PHASE III PROJECT

- Facilitated the smooth handover of completed projects from construction to commissioning phase by coordinating with engineering teams and client representatives.
- Conducted final inspections and walk-through to verify that all deliverables met quality standards and client specifications.
- Reviewed Project documentation, test reports, and compliance certificates to ensure completeness and accuracy.
- Provided technical support and guidance to project teams on quality assurance processes and requirements.
- Addressed client inquiries and resolved issues to ensure client satisfaction and project success.

#### QA QC Technical Assistant

**JGC Corporation** [ 01/07/2018 – 30/06/2020 ]

**City:** Hassi r'mel | **Country:** Algeria | **Project:** SONATRACH HASSI R'MEL BOOSTING PHASE III PROJECT

- Assisted QC/QA engineers in conducting inspections and audits on construction sites to monitor compliance with project specifications and quality standards.
- Supported documentation management activities, including organizing and maintaining inspection records, test reports, and quality documentation.
- Collaborated with project teams to identify quality issues, track corrective actions, and ensure timely resolution of discrepancies.

- Participated in internal and external audits to assess compliance with company policies, procedures, and regulatory requirements.
- Contributed to continuous improvement initiatives by providing feedback and recommendations for enhancing quality processes and procedures.

## **Administrator - Financial**

**Ouzani Construction** [ 01/02/2010 – 31/05/2018 ]

City: Laghouat | Country: Algeria

- Prepare and post receipts, deposits, purchase orders, invoices, refunds, and other standard bookkeeping tasks.
- Manage accounts receivable and accounts payable Review and process reimbursements
- Prepare, track, and reconcile ledger sand budgets, Prepare and Submit payroll, create financial and inventory reports, Prepare and file company tax documents.
- Identify and correct Miscalculations and financial discrepancies, Run and update data bases, Develop and streamline operational efficiencies, contact delinquent accounts, Stay current with all regulations, requirements, and laws.

## **EDUCATION AND TRAINING**

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### **Master Degree in Economics and Entreprises Management**

**Ammar Thelidji University** [ 01/09/2017 – 30/06/2019 ]

City: Laghouat | Country: Algeria

### **Bachelor Degree in Management Business Administration**

**Ammar Thelidji University** [ 01/09/2010 – 30/06/2015 ]

City: Laghouat | Country: Algeria

## **LANGUAGE SKILLS**

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**Mother tongue(s):** Arabic

**Other language(s):**

**French**

**LISTENING B2 READING C1 WRITING C1**

**SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1**

**English**

**LISTENING B2 READING C1 WRITING C1**

**SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1**

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## **DIGITAL SKILLS**

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Microsoft Office / Microsoft Powerpoint / Microsoft Excel / Outlook / Google Drive / Microsoft Word / Documentum DMS / Installing and operation of Microsoft XP, Windows 7,8 & 10 MS-Office / NDT - VT - MT - Radiography -VT - ET - LPT