**RESUME**

**A.MOHAMMED HUSSAIN**

No: 585, Indira Nagar,

Kellperumpakkam Email: discoveryhuss@gmail.com

Villupuram-605602 **Cell**-9688284768

**Objective:**

Seeking a position where my knowledge can be shared and enriched, where I can apply my skills where I face challenges, where my creative abilities are ignited and work for the development of the organization with full commitment, loyalty, sincerity and hard work.

**EXPERIENCE:**

* **Annexmed** Pvt Ltd working as **Medical billing Claim process excutive charge Entry** & **Payment Posting** at Villupuram from 2021 to 2023
* Worked as a **Data Entry Operator in Victoria E Service Pvt Ltd** at Villupuram from **2015 to 2020**

**Skills:**

* Microsoft Basic Excel Skills
* Senior Typewriting certification completed
* Data Entry
* Charge Entry
* Payment Posting
* Leader Ship
* Team work
* Communication
* Productivity

**EDUCATIONAL QUALIFICATION:-**

|  |  |  |  |
| --- | --- | --- | --- |
| Qualification & University | Name of Institution | Year of passing | Percentage |
| Bharat Sevak Samaj & Diploma  In Hotel Mangement | Amirta International Institute of College, Chennai | 2015 | 80% |
| HSC | Govt .Hr .Sec .School, Villupuram | 2010 | 60% |
| SSLC | Govt. Hr. Sec. School, Villupuram | 2008 | 62% |

**Hobbies:**

* Cooking
* Reading books

**Personal Details:**

Father’s Name : A. Abdul Sabeer

Date of Birth : 03-07-1993

Sex : Male

Nationality : Indian

Religion : Muslim

Marital Status : Married

Language Known : English, Tamil, Urdu & Hindi

**Declaration:**

I hereby declare that the above details furnished are true to the best of my knowledge.

Signature

Place:

Date: **A.MOHAMMED HUSSAIN**