**DETAILS**

**NEGIN KHOSHROO**

**Northwest London, NW11**

**07550666054**

**Negin.khoshroo@gmail.com**

PERSONAL profile

I am highly motivated, enthusiastic to start my hair dressing career, and recently finished my NVQ level 2 in Hairdressing. I am happy to work within a team and I always strive to achieve the highest standard possible.

I take a methodical approach ensuring I have planned for any challenges that may arise.

I am excited at the opportunity of working fora progressive organisation to demonstrate and further develop my skills. I believe I have the drive, determination, to excel in this role and prove to be an asset to your team.

Key Skills

* Caring
* Working as part of a team
* Reliable
* Honest
* Adaptable
* Professional
* ICT Literate
* Hardworking
* Languages: English, Farsi

Work EXPERIENCE

**Sep 2006 to Jun 2008, Tools Company, (MOAREF ABZAR) Admin**

**Administrator**

Inputting data such as spreadsheets, invoices, bank statements, cheques  
Typed letters and send them out to members, receive payments and issue a receipt  
Create New files for members, operative office equipment  
Ordering stock/supplies.

**Oct 2005-Sep 2006, Pharmacy, Customer Service and Sales Assistance, Iran**

* Deliver the highest levels of customer service in line with brand standards
* Typing administrative letters and preparing sales invoice.
* Cleaning and sanitising work areas, utensils, and equipment.
* Communication with customers and marketing of new products.
* Servicing customers and taking orders.

Education Course/Qualification – Institute/organisation

2021-2022 Hairdressing /NVQ LEVEL 2– Lilly Academy

Volunteer Experience opitonal

2018 SHELTER CHARITY

**INTERESTS**

* Hairdressing is a favourite pastime mine
* My passion is cooking. I enjoy what can be created from little ingredients
* a favourite pastime mine especially working with colour.
* Spending time with my family and friends
* Exploring new places as I have worked in Turkey, Georgia, and Malaysia
* Walking
* I enjoy cooking for my meals

*I enjoy spending quality time cooking for my family and friends, helping my child to learn something new. I love colouring hair and use my friends to practice on when I am not using a dolly.*

References

Available on request