



AMALKUMAR C.M

CURRICULUM VITAE

OBJECTIVE

I would like to join an Organization that is driven to excellence and promotes professional development based on employee's efforts, loyalty and work ethics. To have an opportunity to work with a reputed organization and expertise to grow, develop and advance with the organization.

CAPABILITIES

- ❖ Good communication Skills and presentation skills.
- ❖ Ability to interact with variety of people from all background and build rapport.
- ❖ Team worker ability to work under supervision.
- ❖ Hard worker and dedicated.
- ❖ Confident with a positive attitude.

EDUCATION

- ❖ *Graduation : Completed From University of Calicut in the Year 2014-2017*
- ❖ *Plus Two : From Board of Higher Secondary 2012-2014*

WORKEXPERIENCE

SALES ASSISTANT: EMIRATES OIL COMPANY, UAE (2021-2022)

- ❖ Greeting customers and offering assistance.
- ❖ Stocking and restocking merchandise as needed.
- ❖ Helping shoppers find what they need.
- ❖ Managing transactions at the cash register.
- ❖ Answering customer questions.
- ❖ Liaising with managers as needed.
- ❖ Cleaning the store as needed.
- ❖ Receiving product deliveries.
- ❖ Balance cash register at the end of the shift.

Address:

Dubai, bur Dubai, U.A.E

Mail

amalkumarc@gmail.com

Contact

Phone: +971562762952

Personal Details

Nationality: Indian

Marital status: Single

Passport No: T4859300

Visa Status:

Sex: Male

Date of Birth: 25-09-1996

Hobbies

- Watching Films
- Travelling
- Playing Football

LANGUAGE

- English
- Malayalam
- Hindi
- Tamil

SOFTWARE EXPOSURE

- Revit
- Auto cadd
- Photoshop
- Ms office
- Word
- Excel

TELE SALES AGENT: ATHENA BPO PVT.LTD, BANGALORE (2019-2020)

- ❖ Handle customer inquiries both over the phone and by email.
- ❖ Manage and resolve customer complaints.
- ❖ Provide customers with product and service information.
- ❖ Enter new customer information into system
- ❖ Update existing customer information.
- ❖ Identify and escalate priority issues.
- ❖ Follow up customer calls where necessary.
- ❖ Keeping statistical and financial records.
- ❖ Assessing and improving profitability.
- ❖ Setting targets.

DECLARATION

I hereby declare that the above mentioned statement are true and correct to the best of my knowledge. If I am selected I promise I will do my best.

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