

MOHAMMED NIHAL M

Accountant/Administrator



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BUR DUBAI



Career Objective

To obtain an accountant position where I will be able to contribute my skill, knowledge and experience to a company that will give me an opportunity to develop my career

Professional Skills

- Handling day to day petty cash & Bank transactions.
- Reconciles bank statements and department records.
- Preparing outstanding list of Debtor & making Payment follow-up.
- Managed Accounts Payable, Receivable and Payroll functions.
- Inventory Management.
- Responsible for monthly account closing.
- Provides reports as required by the management.
- Maintain Balance sheet and Profit & Loss Account.
- Preparation of Cash flow Statements.

Educational Qualification

B.com Cooperation - University of Calicut (2019-2022)

Plus Two - HSE Board of Kerala (2017-2019)

SSLC - Board of Public Education, Gov. Kerala (2016-2017)

Work Experience

PONNANI CULTURAL WORLD FOUNDATION

ACCOUNTANT

JAN 2023 - 2024

PONNANI

Personal Details

Nationality : Indian

Marital Status : Single

Date of Birth : 30-07-2001

Passport Details

Passport Number : X6480855

Expiry Date : 12/03/2033

Nationality : Indian

Visa status : Visit

Technical Skills



Microsoft Office



SAP



Quick Books

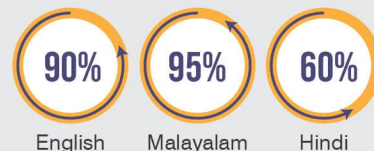


Tally Prime



Common Softwares

Linguistic Skills



Passionate



Travelling



Reading



Music



Built relationship