



CONTACT

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Abu Dhabi, UAE

SKILLS

- Tally/Peach Tree
- MS Office Tools
- Negotiation
- Time Management
- Streamline project workflow
- Quality Control
- Documentation
- Inventory Management

CERTIFICATION

NCET - 2010

FINANCIAL ACCOUNTING

EDUCATION

2010 - 2013

GRADUATION

- Bachelor of Commerce

2007 - 2009

HIGHER SECONDARY

- Computer Commerce

LANGUAGES

- English ●●●●●●
- Hindi ●●●●●●
- Arabic ●●●●●●
- Malayalam ●●●●●●

VISA DETAILS

VISIT VISA

VISA Expire Date : 23/06/2024

NIJASH K

STORE KEEPER

SUMMARY

Experienced Store Keeper and Buyer with 10 years in inventory management and customer relations. Proficient in implementing cost-effective procurement strategies and streamlining warehouse processes. Detail-oriented and committed to accurate stock records and timely deliveries.

WORK EXPERIENCE

BUYER

May 2021 - Apr 2024

7 DAYS HYPERMARKET - IND

- Vendor Relations and Procurement:** Established strong relationships with suppliers, negotiated favorable terms, and efficiently managed the procurement process for chicken and related supplies.
- Negotiations and Procurement:** Successfully negotiated with suppliers to secure competitive pricing, quality products, and timely deliveries for the supermarket.
- Managed the procurement** process for various goods, including perishables like chicken, while adhering to budget constraints and quality standards.

STORE KEEPER

Oct 2018 - Apr 2021

7 DAYS HYPERMARKET - IND

- Inventory Management Specialist:** Demonstrated expertise in managing stock levels, minimizing wastage, and optimizing inventory turnover. Ensured timely replenishment of fresh chicken and other supplies.
- Team Leadership and Hygiene Compliance:** Oversaw the efficient and hygienic processing of chicken, ensuring quality cuts and adherence to food safety standards.
- Branch Operations Coordinator:** Arranged day-to-day operations across multiple branches, including staff scheduling and ensuring smooth functioning of the chicken section.

STOCK BUYER/ RECEIVER

Dec 2014 - Aug 2018

LULU HYPER MARKET - KSA

- Procurement Strategy:** Developed and executed a robust procurement strategy, optimizing costs and ensuring timely availability of goods.
- Strengthened vendor** relationships, secured advantageous terms leading to a 10% decrease in procurement costs, and maintained stringent quality control, resulting in a 25% reduction in defective products.
- Inventory Optimization:** Analyzed demand patterns, adjusted purchase orders, and minimized stock-outs.
- Efficient Goods Receipt:** Oversaw the receipt of goods, verified quantities, and ensured accurate documentation.
- Warehouse Coordination:** Collaborated with warehouse staff to organize and store received items efficiently.
- Quality Assurance:** Inspected products for compliance with safety standards and handled returns promptly.