

CURRICULUM VITA - NOOR HASAN LODI

Malda -West Bengla

ASSAN BHAWAN, West Sunny Park,
English Bazar, Malda 732101 W.B.

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- ✓ **Interpersonal and articulate**, able to pursue initiatives that capitalize on strengths and opportunities, and proven to successfully identify and shepherd the process from meeting to the closing transactions.
- ✓ **Excel in the management and mentoring** of others with an innovative approach that encourages and enables attainment/exceeding of imposed goals and objectives, a collaborative team approach and desire to succeed.
- ✓ **Resourceful and diverse revenue producer** with vast skills and abilities in sales, the establishment of long-term, lucrative relationships, comprehensive product knowledge and superior customer service.

PROFESSIONAL HISTORY OF EXPERIENCES IN 19YEARS+

Achievements in company's

- 7) Acquisition West Bengal Top 4th Rank & West Bengal Toper in the Year of May-2023
- 6) Acquisition Pan India Top 25 Rank & West Bengal Toper in the Year of June-2022
- 5) Top Performance for Acquisition Gangtok & Malda in the Year of June-2017
- 4) **Star of the Month(October-15) Remarks by Reliance Jio** :- Mr. Noor Hasan Lodi has done a good job in clearing hold sites, acquiring new sites and getting the work done at the site in a smooth manner in Sikkim Area. He also worked hard for liaising with local leaders for smooth construction at the sites. After clearing the possible no of sites in Sikkim area he took the responsibility of clearing the sites in Maldah area and he is still fighting for acquisition and clearance of Maldah sites till date. We found him very hard working and constant performer. So, Reliance academy congratulates him for being nominated for this month and expects for betterment of his deliverables.
- 3) **STAR Performer Month of May'15 (Remarks by Reliance Jio)** Mr. Noor has cleared lot of sites in P1/RP1 by resolving local issues at the sites, liaising with authorities, by collecting NOCs from government bodies and excelled in getting the sites done even in hilly areas where lot of operators have surrendered in not able to make their own network. So, Reliance academy congratulates him for being nominated for this month and expects for betterment of his deliverables.
- 2) **Best Faculty Doranacharya Award at Gaya NIIT Centre in the Year of 2006.**
- 1) **Achieved Best Student Award of the GNIIT Student, from NIIT, Richmond Road Centre, and Bangalore in the year of 16 July 2005.**

7) Company Name :- Kutumbh Care (Working for Reliance Jio)



Joined on 16.07.13- Presently Working.

Duration of (11 years, 1 months)

Designation –Team Lead

Posting at Malda / Englishbazar

Other location / Area Supported at Murshidabad, S-Dinajpur & N-Dinajpur & Gantok & Darjeeling)

Responsibility's role for 1) Site Acquisition, 2) Jio Centers Office Acquisition. 3) Mini Dx Acquisition, 4) AG1 Acquisition, 5) AG2 Acquisition, 6) ILA Acquisition 7) Warehouse Acquisition 8) Wi Fi Acquisition (Free of Rent) from Colleges & other's Organization.

Activity for Acquisition and Responsibility 1) Legal Document verification, 2) Join survey / Joint inspection, 3) DDR & Legal Clearance 4) Negotiation with Land Owners 5) Agreement processing, 6) NFA Processing, 7) Site Clearance 8) Local Issue Resolving 9) IP Sharing 10) Rent Deduction in Pandemic situation.

Training for New Joiners for Acquisition & System Process.

6) Company Name – ATC Telecom Tower Corporation Pvt Ltd.



Joining On Dated 20.06.12 Till 14.08.2013. Duration of (1 years, 1 Months, 25 days)

Designation- Acquisition Executive

Acquiring site for installing mobile tower:- 1)site Selection & verification, 2)Acquiring lat/Long, 3)Sending Report for Approval, 4)Legal Document verification , 5)Land Document Collection and sending document to legal for the lease agreement with owner and company. 6)Land rent Processing.

Municipality/Panchayat permission of installing cellular tower NOC :- 1)Documentation processing, Application for NOC to Municipal/Panchayat,2 Demand Receiving 3)DD Submit and NOC Receiving.

5) Company Name – Tower Vision.



Joined on 01.12.11– 19.06.2012. Duration of (6 months, 18 days)

Designation- Acquisition Officer

Location Area – Malda, S-Dinajpur, &N-Dinajpur

Site Acquisition, Municipality/Panchayat NOC, Pollution NOC ,EB Installations, Site Joined verification with customers for RFI. Handling monthly rent track sheet & follow-up with Finance for site rent.

4) Company Name – ITIL (India Telecom Infra Limited)



Joined On 05.02.08 – 30.11.11

Duration of (3 years, 9 months, 25 days)

Designation – Acquisition Coordinator (North Bengal)

Operation – Malda, S-Dinajpur, N-Dinajpur, Siliguri, Jalpaiguri, Coochbihar, Darjelling, & Gantok

❖ **Monitoring day to day activity Co-ordinate with the Teams for Site Acquisition, Municipality/Panchayat NOC, Pollution NOC ,EB Installations, Site Joined verification with customers for RFI. Handling monthly rent track sheet & followup with Finance for site rent.**

➤ **Acquiring site for installing mobile tower:-** 1)site Selection & verification, 2)Acquiring lat/Long, 3)Sending Report for Approval, 4)Legal Document verification , 5)Land Document Collection and sending document to legal for the lease agreement with owner and company. 6)Land rent Processing.

➤ **Municipality/Panchayat permission of installing cellular tower NOC :-** 1)Documentation processing, Application for NOC to Municipal/Panchayat,2 Demand Receiving 3)DD Submit and NOC Receiving.

➤ **Electric connection & Installation at our site:-** 1)Documentation processing, 2)Application to WBSEDCL for power Installation at site 3) Quotation Receiving from WBSEDCL 4)DD Submit to WBSEDCL. Monitoring day to day with WBSEDCL Employee, Contractor & Vendor.

➤ **Additional Responsibilities**

➤ **Business Development :-** 1) Business Development Planning. 2)Meeting with customer(GM,DGM,SDE, & RF) 3)Customer convinced for site allotment to our company. 4)Site RF planning for customers. 5) Pelymari Site Survey with Customer.

➤ **Site RFI :-** Site Joint Verification with customers.

➤ **Company Collection from customer :-** 1)For opex Annexure-B bill Submitting to the customers. Customer Querying solving of Opex Bill.

3 . Company Name – HSIS Infrastructures & Services Pvt.Ltd

Joined on 03.01.07 To 04.02.08

Duration of (1 years, 1 months, 1 days)

Designation – Acquisition Manager & EB Coordinator

Company Type - Infrastructure Provide

Acquisition Coordinator of ROB	1300+ Site Acquisition & NOC Handling for client of Vodafone in ROB West Bengal <ol style="list-style-type: none"> 1. Acquiring Lat/Long with GPS, Site, and Document Verification, Land Document Collocation. 2. Maintaining Acquisition & NOC related records update. 3. Nominal Approval from Client. 4. Conducting Legal for Agreement process, Agreement processing with the Land owner. 5. NOC Application and Documentation Processing for NOC Receiving. 6. Vendor development and Negotiation with the vendor for Acquisition and NOC 7. Sites Rent Distribution.
EB Coordinator	3600+ Site Maintenance of MIS - Site wise expense.. <ol style="list-style-type: none"> 1. Keeping all the EB related records updated, 2. Establishing internal procedures: Vendor approval, sub-contractor billing & payments approval. 3. Quote submission as per RFP. Negotiation and finalization of electrical, liasioning. 4. Vendor development and Negotiation with the vendor for supply & services, PO issue and maintaining weekly and monthly MIS of payable. 5. Arrange the vendor to execute the opex work like , EB,MC,PC Liasioning . 6. Coordination with the vendor to execute the work & delivery of material. 7. Site wise EB costing and Payment processing . 8. Given provisional for EB to Higher Authority. O& M EB collection, EB Auditing & Payment. 9. Handling Major Issues Like Power Cut, Bill Rectification, Land Owner problems regarding EB & Rent, Temporary & Permanent Power BTS, Voltages Issue, Transformer Issue, Meter problems, Billing Problems, TDS for Rent, CRES system maintain & Centralized Payment maintain.

2). Company Name – NIIT Ltd, East.




Joined on 15.09.2005 To 30.12.06

Duration of (1 years, 3 months, 15 days)

Center In charge (Center In charge)

Operation – Bandel & Gaya NIIT Center

For Business Deployment and Center Responsibility	<ol style="list-style-type: none"> 1. Focusing on Center Revenues, Attending Monthly Review Meeting at CHO. 2. Responsible for the creation, Implementation and execution of Business Plan. 3. Planning for seminars at School, Collages, Industry, & others. 4. Planning for Advisements over Newspaper, Poster, TV & leaflet. 5. Center managements as scheduling classes for faculties, administrative part and HR department, Center Infrastructure Maintaining. 6. System Maintains (Computer, Networking and Software Maintains) 7. Preparing MIS for Sales managements in regards to different activities conducted for seminars towards IT awareness at different level of organizations.
For Staff Deployment Responsibility	<ol style="list-style-type: none"> 1. Training of Aspirants in developments of IT career 2. Upgrading to higher semesters in accordance to performance.
Proper Education Responsibly	<ol style="list-style-type: none"> 1. Encore Handling, Student Online Test, ISAS, and Project Test Management. 2. Student Up gradation for Higher Education, Responsibly Batches Ends on time. 3. Issue study Material from Regional Office on Time, Student Certificate Managed from CHO. 4. Class Conducting for Higher Courses and Semesters.
Taking care of Student and Batches	<ol style="list-style-type: none"> 1. Student Feedback for Faculty Education Delivery Satiifaction. 2. Faculty Feedback about the students. 3. Conducting of assignments, projects, seminars projects, technical skill projects and appraisals

1) Company Name – Bangalore NIIT Center 	
Part Time Job & Joined on 01.09.2004 Till 10.09.05	
Designation :- System Administrator / MRC)	
Duration of (1 years, 9 days)	
Operation – Bangalore NIIT Center, Karnataka	
Machine Room Coordinator & System Maintains(Computer Networking & Software Maintains)	1. Student Coordination in the Machine Room for Semester-1,2,3 2. OS Installation and other Applications (Office, Drivers Installing) 3. Networking Configuration, 4. Hardware Installation. 5. Security, User permission(Rights) and Restrictions 6. 58 System Maintainers and Installation with 3 Servers

EDUCATIONAL BACKGROUND

TECHNICAL SKILLS SET **Package/Language**

- **Packages** : - MS Office Suite-2000,2003,2007,2010
- **Programming Skills** : - Java, C, C++, HTML, XML, Visual, Basic.Net,ASAP.NET, VC Com, J2ME
- **Platforms** : - Windows XP, Windows 9x / Windows NT
- **RDBMS** : - SQL Server 7.0, SQL Server 2000,My SQL
- **Administration** :- NT, 2000 2003,XP, Linux Administration/Oracle Database Administration

➤ **Certification: - Oracle Development Program** **Year of 16-May-2005**

Place:- Richmond NIIT Ltd, Banglore (Karnataka)
Certification in Oracle 9i- Database Administrator Fundamental.
Duration :- of 6 Months.

➤ **GNIIT (Global National Institute of Information Technology)** **Year of 2002 – 2005**

Place :- Richmond NIIT Ltd, Banglore (Karnataka)
Duration of (2Years Course + 1 Year Professional Training) Total 3 Years Course.
Computer Languages Specification: UML, MS-SQL, JAVA PRG, HTML, LINUX, ADMN & CGI, C++ PROG, ASPNET, VBNET, OOAD, ECOMM, VC#, WAP, J2ME, PROJECTS, SEMINARS & PRESENTATIONS.
Grade: GOOD
Marks : 76.55%

➤ **Board Name – Bihar Intermediate Educational Council, Patna.** **Year of 2000**

Place – Sahibganj College, Sahibganj.
Specialization - Math, Physics, Chemistry, English
Position – 2nd Divn.

➤ **Board Name – Bihar Secondary Examination Board, Patna.** **Year of 1998**

Place – E.Rly Boys' Intermediate School, Sahibganj.
Position – 2nd Divn.

SELF PORTRAIT

Date of Birth : 01.March.1983 **Mother Tongue** : Bengali

Languages Known : English, Hindi. **Marital Status** : Married

Family Background : Father (Rtd.Rly.Emp) **Father's Name** : SK.Sekendar Lodi
Mother (House-maker), Brother (Employee)-Married,Wife (House-maker)
Daughter (Student)

Co-curricular Activities: Represented School, College & District in Cricket & Badminton Competition;
Represented in National Jamboree of Bharat Scout & Guide for E.Rly, Malda;
Represented School, College in Cultural program of Drama & Mime.

Hobbies : Helping others, Listening soft instrumental songs ,
Reappearing House hold items. Self New Learnings on new activity.

Key Strength : Taking Initiative for self learning
Workaholic, Spiritual, Coolheaded, Positive mindset with self motivation

Weakness : Incomplete assignment makes me uneasy

Communication / Permanent Address : ASSAN BHAWAN, 2nd Floor , West Sunny Park
Near Truck Stand, PO: Malda, PS: English Bazar, Dist: Malda
State: West Bengal, PIN: 732101

Sincerely



NOOR HASAN LODI